

UNIVERSITY OF MONTEVALLO FOUNDATION
HAND DELIVERED GIFT RECEIPT

DATE: _____

TOTAL AMOUNT DELIVERED: \$ _____

☐ CHECK ☐ CASH

DEPARTMENT, COLLEGE, DIVISION,
OFFICE OR PROGRAM: _____

TO BE DEPOSITED:

ACCOUNT NAME: _____ Acct # _____

Revenue is defined as money generated from normal business operations. This is not tax-deductible and therefore will NOT receive a year-end tax letter.

Donation is defined as the making of a gift to a charitable organization, while not receiving anything in return. This is 100% tax deductible and will receive a year-end tax letter.

Sponsorship is defined as an individual or company providing financial assistance or in-kind gifts to an event, program, project or team in order to achieve promotional advantages in return. This is partially tax-deductible depending on what the sponsor receives in return for their contribution.

☐ Revenue ☐ Sponsorship ☐ Donations ☐ Other: _____

DESCRIPTION: _____

PLEASE ATTACH SUPPORTING DOCUMENTS (SPONSORSHIP FORM, SALES RECEIPT, ETC.)

PRINTED NAME
PERSON DELIVERING FUNDS

SIGNED NAME

PRINTED NAME
FOUNDATION REP ACCEPTING FUNDS

SIGNED NAME