

University Class Schedule 26-27

All colleges/departments shall follow this schedule. In compelling academic circumstances, deviations from this schedule can be made if approved by the appropriate dean and the Provost and Vice President for Academic Affairs.

This schedule provides for three class periods on Tuesday and Thursday mornings; uniform instructional time for all class periods; seven 2-days/week class periods; a convocation hour at 3:30-4:45 on Wednesdays during which no classes are scheduled; and the opportunity for additional convocation/meeting times after 1:50 PM on Fridays.

Laboratory classes and classes that meet 4 or 5 days a week are to conform to the indicated class *starting* times.

The approved schedule for each semester is listed below.

FALL

Monday, Wednesdays, & Fridays

08:00-08:50 MWF
 09:00-09:50 MWF
 10:00-10:50 MWF
 11:00-11:50 MWF
 11:00-12:15 MW
 12:00-12:50 MWF
 12:30-01:45 MW
 01:00-01:50 MWF
 02:00-03:15 MW
 03:30-04:50 M

Tuesdays & Thursdays

08:00-09:15 TR
 09:30-10:45 TR
 11:00-12:15 TR
 12:30-01:45 TR
 02:00-03:15 TR
 03:30-04:45 TR

Evening classes:

Classes offered for three (3) credit hours which begin after 5:00 pm and meet once per week must have a minimum class duration of 150 minutes (2.5 hours) per session. Monday evening classes offered during the fall semester must have a minimum duration of 165 minutes (2.75 hours) per session to offset time lost on the Mondays when the University is closed (Labor Day, Fall Break/Indigenous People, Veterans' Day and Thanksgiving).

Example:

Calculations for standard 3 hour course. Classes begin 8/19 and ends 12/04; Mid-semester begins 10/13; Finals 12/7-11. No class days – Labor Day 9/7, Fall break 10/12, Veterans' Day 11/11, Thanksgiving 11/25-27.

Day(s)	Number of Sessions	Minimum Session Length	Final Exam Length	Total Contact Minutes	Contact Minutes Required	Short/ Excess minutes	No Class Days	Notes
MWF	42	50	120	2220	2250	-30	09/07; 10/12; 11/11; 11/25; 11/27	30 contact mins to be made up
MW	27	80	120	2280	2250	30	09/07; 10/12; 11/11; 11/25	minimum of 80 minutes for session
TR	30	75	120	2370	2250	120	11/26	11/1230 classes do not meet on 10/8.
M	13	165	120	2265	2250	15	09/07; 10/12;	minimum of 165 minutes for session
T	15	145	120	2295	2250	45		minimum of 145 minutes for session
W	14	155	120	2290	2250	40	11/11; 11/25	minimum of 155 minutes for session
R	15	145	120	2295	2250	45	11/26	minimum of 145 minutes for session
F	15	145	120	2295	2250	45	11/27	minimum of 145 minutes for session

SPRING

Monday, Wednesdays, & Fridays

08:00-08:50 MWF
09:00-09:50 MWF
10:00-10:50 MWF
11:00-11:50 MWF
11:00-12:15 MW
12:00-12:50 MWF
12:30-01:45 MW
01:00-01:50 MWF
02:00-03:15 MW
03:30-04:50 M

Tuesdays & Thursdays

08:00-09:15 TR
09:30-10:45 TR
11:00-12:15 TR
12:30-01:45 TR
02:00-03:15 TR
03:30-04:45 TR

Evening classes:

Classes offered for three (3) credit hours which begin after 5:00 pm and meet once per week must have a minimum class duration of 150 minutes (2.5 hours) per session. Monday evening classes offered during the spring semester must have a minimum duration of 165 minutes (2.75 hours) per session to offset time lost on the Mondays when the University is closed (Martin Luther King, Spring Break)

Example:

Calculations for standard 3 hour course. Classes begin 01/11 and ends 04/30; Mid-semester 03/01; Finals 05/03-07. No class days – MLK 01/11, College Night 02/12, Spring Break 03/22-26.

Day(s)	Number of Sessions	Session Length	Final Exam Length	Total Contact Minutes	Contact Minutes Required	Short/ Excess minutes	No Class Days (not including Spring Break)	Notes
MWF	43	50	120	2270	2250	20	01/18; 02/12; 03/22; 03/24; 02/26	
MW	29	75	120	2295	2250	45	01/18; 03/22; 03/24	
TR	30	75	120	2370	2250	120	03/23; 03/25	one free/no class day available
M	14	155	120	2290	2250	40	01/18; 03/22	minimum of 155 minutes for session
T	15	145	120	2295	2250	45	03/23	minimum of 145 minutes for session
W	15	145	120	2295	2250	45	03/24	minimum of 145 minutes for session
R	15	145	120	2295	2250	45	03/25	minimum of 145 minutes for session
F	14	155	120	2290	2250	40	02/12; 03/26	minimum of 155 minutes for session

SUMMER

The summer term is composed of a May Term (three weeks), Summer I and Summer II terms (each spanning five weeks), a Combined Summer I and II session, and a Full Session (13 weeks) for selected courses which runs from the beginning of the May Term to the end of Summer II. Courses offered during the summer must fit within one of these parts of term.

May Term:

Students may attempt no more than four semester hours during the May Term. As such, classes offered during this term may be scheduled at the discretion of the department. Classes must meet 15 sessions (MTWRF) and must adhere to the minimum lengths as defined below:

Credit Hours	Minutes per Class Day
4	200
3	150
2	100
1	50

Summer I or Summer II:

Regular day classes will meet for 19 sessions (MTWRF) and may be offered according to the times listed below.

3-hr classes: 8-10, 10:20-12:20, 12:40-2:40, 3-5, 5:20-7:20, 7:40-9:40

2-hr classes: 8-9:20, 10:20-11:40, 12:40-2:00, 3-4:20, 5:20-6:40, 7:40-9:00

1-hr classes: 8-8:40, 9-9:40, 10:20-11, 11:20-12, 12:40-1:20, 1:40-2:20, 3-3:40, 4-4:40

Afternoon and evening courses offered for three credit hours during Summer I **or** Summer II that meet twice per week must meet at least nine sessions (which may include a final examination period) for a minimum of 250 minutes (4 hrs, 10 mins) per session.

Combined Sessions (Summer I and Summer II):

Courses may be offered during the combined Summer I and Summer II sessions provided that they meet the required number of contact minutes per semester credit hour. Refer to the chart below.

Semester Credit Hours	Minimum Required Contact Minutes
4	3000
3	2250
2	1500
1	750

Full Session:

Courses may be offered one evening per week (Mondays, Tuesdays, or Wednesdays) for three credit hours and must meet at least 12 sessions (which may include a final examination period) for a minimum of 190 minutes (3 hrs, 10 mins) per session.

Example:

Calculations for standard 3 hour course. Classes begin 05/10 ends 08/06. Includes five parts of term.

No class days – Memorial Day 05/31, Juneteenth 06/18, Independence Day 07/05.

Combined 06/07-08/06 (9 weeks)	Number of Sessions	Session Length	Final Exam Length	Total Contact Minutes	Contact Minutes Required	Short/ Excess minutes	No Class Days	Notes	Final Date
Full Summer 05/10-08/06 (13 weeks)		85	85	85	2250	-2165	05/31; 06/18; 07/05	2 days/week with 85 mins sessions 3 days/week with 55 min sessions	07/31
May 05/10-05/28 (3 weeks)	14	150	150	2250	2250	0		5 days/week with 3 hr sessions	05/22
Combined 06/07-08/06 (9 weeks)	18	120	120	2280	2250	30	06/18; 07/05	2 days/week with 2 hr sessions days/week with 1 hr sessions	4 07/31
Summer I 06/07-07/02 (4 weeks)	18	120	120	2280	2250	30	06/18	5 days/week with 2 hr sessions	06/26
Summer II 07/12-08/06 (4 weeks)	19	120	120	2400	2250	150		5 days/week with 2 hr sessions One fee/no class day available	07/31