UNIVERSITY *of* MONTEVALLO

QUICK GUIDE

1. **Self-Service Apps** – Student
2. Under Quick Links, click **Apply to Graduate**.
3. Curriculum Selection. Click the **radio button** next to the **Program, Major** for this graduation application.
4. **Graduation Date:** Select **Term** to graduate (Fall, Spring, or Summer Semester).
5. Ceremony Attendance: **Will you attend the ceremony**?
6. Select your **Current Name** and edit, appropriately, if needed.
7. Select an **Address** to be used in case diploma is mailed. Edit, if needed. On Street Line 3 enter your **Home Town**.
8. **Review** Graduation Application Summary.
9. Click **SUBMIT REQUEST** button to complete application.
10. **Read** the **Acknowledgement** Page.
11. If you are graduating with more than one major, **repeat for each major**.

HELPFUL LINKS AND INFORMATION

Graduation Information - Registrar's Office
List of Approved General Education Courses
Academic programs and degree plans
Student Program Change Form

Contact us if you have any questions regarding the graduation application:
REGISTRAR@MONTEVALLO.EDU

Phone 205 665-6040
The Registrar's Office, Palmer Hall, 2nd floor
www.montevallo.edu/registrar