



Policy AA:002 – Classroom Management

Purpose: To define the parameters for classroom management and establish responsibility for procedures.	
Original Approval: May 1999	Division: Academic Affairs
Last Approved/Effective: February 2015	Policy Owner: Provost and Vice-President for Academic Affairs
Last Reviewed/Revised: February 2015	
Next Required Review: February 2020	

Faculty are authorized to exclude any student from the classroom for sufficient cause, including disruptive or violent conduct. Such conduct includes any physical abuse or threat of abuse which is dangerous to the health, safety, or well-being of the instructor or other students or conduct which interferes with the learning process for other students.

Any exclusion from the classroom must be reported within 24 hours, in writing, to the department chair, the college dean, the Provost and Vice President for Academic Affairs, and the Dean of Students. The report should include all pertinent facts and should verify that: (a) the student has been advised of the reason(s) for exclusion from class; (b) the student has been afforded an opportunity to state his or her case informally; and (c) the student has been advised of the right to a hearing as provided by University procedures. The Dean of Students, or designee, will initiate the procedures to determine the necessity for, and extent of, University disciplinary action.

The Provost and Vice President for Academic Affairs is responsible for maintaining procedures to administer this policy and for evaluating their effectiveness.