



# Montevallo Music Camp

*for Young Musicians*

## MMC POLICIES

Your signature(s) on the “*Policies Agreement*” form submitted with the MMC Registration Packet, or your electronic signature on the statement of consent contained within the online registration webpage signifies that you agree to abide by the camp policies detailed below:

### MMC Group Assignments

- In order to move all 250 MMC camps participants between activities in an orderly and efficient manner and to ensure the safety and well-being of all, each MMC participant will be assigned to a group of 15-20 participants based on age, residence hall room location, and performance area (band, choir, guitar, music technology, piano, strings). Regardless of group assignment, MMC participants will have ample opportunities to interact with participants assigned to other groups on a regular basis.
- Each group will be assigned one to two MMC counselors responsible for overseeing the day-to-day activities, schedules, and responsibilities of MMC participants.
- As only MMC counselors hold keys and swipe cards necessary to access the residence halls, dining hall, and academic buildings, MMC participants are to remain with their assigned group and counselors when traveling between all activities.
- MMC participants may not “join” other groups for all or part of an activity or during activity transitions.

### Residence Halls

- Residence hall rooms will be assigned by the MMC directors, with input from parents and MMC participants through the information provided in the MMC registration packet. Roommate, floor, and room number assignments cannot be altered during check-in or during camp.
- Residence hall rooms will be inspected by MMC counselors and MMC camp participants and their parent/guardian(s) during check-in. MMC participants and their parent/guardian(s) will review and sign a statement evaluating room/furniture condition during check-in. MMC participants and their parent/guardian(s) agree to reimburse the University of Montevallo for any damage to the room, fixtures, or the furniture contained therein beyond the existing damage noted on the statement that was reviewed and signed during check-in.
- It is the responsibility of the MMC participant to ensure that their personal belongings are securely stored in their assigned room and that their door remains locked at all times.
- Do not enter another MMC participant’s residence hall room without permission from the assigned occupant.
- At no time will male MMC participants enter the rooms of female MMC participants, nor will female MMC participants enter the rooms of male MMC participants. This includes individuals who may be related to one another or attend the same school.
- Male MMC participants are prohibited from accessing the designated female residence hall floors at any time, for any reason.
- Male and female MMC participants may interact with one another in the first floor lounge or outdoor patio area only.

- Windows will remain closed and locked at all times. At no time should MMC participants dispose of trash or extend body parts out of windows.
- MMC participants will remain in their assigned rooms between the evening curfew and morning wake-up times indicated on the daily schedule.
- At curfew, all lights and electronic devices will be turned off. There should be little to no noise heard from the hallways.
- MMC counselors and/or directors will conduct room checks for MMC participant presence and room cleanliness at curfew and at wake-up call.
- MMC participants are required to unlock and open the residence hall room door at the request of the MMC counselors and/or directors. Failure to do so will result in the room being keyed open by the MMC directors and/or Campus Police.
- Rooms that are deemed to be unsanitary by MMC counselors and/or directors will be cleaned by those MMC participants assigned to the room during their residence hall free time or during evening activities.
- There will be no running, wrestling, athletic activities, pranking, etc., in the residence halls.

### Dining Hall

- MMC participants must enter the dining hall in a single file line with their assigned group and counselor(s) in order to have their meal paid for.
- MMC participants will remain in the dining hall with their assigned group and counselor(s) until the entire group has finished eating and is prepared to depart.
- Although meals are “all-you-can-eat,” please take only what you can eat.
- A variety of dining options are available at each meal and the MMC participant is responsible for making wise dietary choices. Please eat sensibly and refrain from consuming/over consuming foods that may make you ill.

### Academic & Administrative Facilities

- As this is working college campus, please refrain from disruptive behavior in and around academic building, administrative offices, and residence halls.
- MMC participants should refrain from entering buildings, offices, or teaching spaces other than those reserved for MMC activities.

### Nametag

- Each MMC participant will be provided with a MMC nametag and lanyard upon check-in. MMC participants must wear nametags at all times.
- The MMC nametag identifies the wearer as a MMC participant and allows only those individuals to enter MMC events and facilities.
- It is the responsibility of the MMC participant to notify the assigned MMC counselor if their nametag is misplaced.

### Residence Hall Room Key

- Each MMC participant will be provided with a single residence hall room key and lanyard upon check-in.
- The key should remain attached to the lanyard provided by MMC, and placed around the MMC participant’s neck or affixed to a belt loop during camp activities.
- Lost keys will result in a \$70.00 assessment.

### Dress Code

- MMC participants must be fully dressed, including footwear, when exiting the residence hall room, and must remain fully dressed during all activities.
- Clothing should be appropriate for a K-12 school related function. This includes clothing length, body coverage, themes, etc.
- Clothing containing inappropriate graphics, foul language, or adult themes is prohibited.
- The MMC directors will determine if clothing could be considered inappropriate or offensive. Students will be asked to remove such clothing, change in to appropriate clothing, and/or be provided with alternate clothing by MMC directors. Clothing that does not meet dress code will be held for the duration of camp and returned to parents upon check-out. Repeated violations of the dress code will result in a warning, followed by parent contact, and perhaps dismissal from MMC.

### Cell Phones

- Students are permitted to bring cell phones in order to remain in contact with friends and family.
- Cell phones will remain off during classes and rehearsals and after curfew.
- MMC directors and counselors are not responsible for loss or damage caused to cell phones.

### Prohibited Materials

- As MMC participants range in age from 11-18, it is expected that all MMC participants behave as if they were on their K-12 school campus. Simply put, if a behavior is prohibited on a typical K-12 school campus, it is not allowed at MMC.
- Weapons of any kind, including firearms, knives of any type and blade length, throwing stars, nun chucks, batons, etc., or toys resembling such items are prohibited. As this campus is a “gun free zone,” it may be necessary to involve campus police should weapons be discovered.
- Flames of any kind, including the cigarette lighter, incense, or candles are prohibited.
- The MMC directors will determine if personal items could be considered inappropriate or dangerous. Dangerous or inappropriate personal items will be confiscated by MMC directors or campus police if necessary, held for the duration of camp, and returned to parents upon check-out as appropriate.

### Controlled & Illegal Substances

- Possession or use of cigarettes and any other form of tobacco are prohibited and will result in dismissal from MMC.
- Possession or use of alcohol in any form is prohibited at MMC and will result in contact with campus police.
- Possession of or the use of drugs, including marijuana and prescription drugs that are not prescribed to the user, are prohibited at MMC and will result in dismissal from MMC and contact with campus police.
- Prescribed medication for allergies or special medical problems should be listed on the medical form. It is the student’s responsibility to administer the prescribed dosage. MMC participants should not share prescription or non-prescription medications with other MMC participants.
- Possession or use of alcohol, tobacco, prescription or non-prescription drugs not in the name of the camp participant, and/or the sharing of prescription or non-prescription drugs by the prescription holder with other camp participants will result in dismissal from MMC and contact with campus police and.

### Interactions with Others

- For the safety of all involved, MMC participants are prohibited from socializing with University of Montevallo students or those participating in other camps or campus activities.
- At no time will MMC participants travel between activities or be left alone in the residence halls, dining hall, or academic facilities without the supervision of an MMC director or counselor. All MMC activities are intended to be group activities.
- MMC participants will refrain from physical contact with other MMC participants, including personal displays of affection, wrestling, horseplay, fighting, etc.
- There will be no running, wrestling, horseplay, athletic activities, pranking, etc., in the residence halls, dining hall, or academic facilities.
- Inappropriate behavior will result in a warning, followed by parent contact, and perhaps dismissal from MMC and or/contact with campus police as appropriate.

### Visitors

- Parents, guardians, and immediate family members of MMC participants are welcome to visit, however, all visitors must announce themselves in advance by contacting the MMC directors by phone or email.
- For the safety of all our MMC participants, unannounced visitors, regardless of their relationship to MMC camp participants, will not be allowed to enter residence halls or academic facilities in which MMC camp activities are being held.

### Vehicles

- MMC participants shall remain on campus for the duration of the camp.
- MMC participants who drive themselves to campus will turn in vehicles keys to MMC directors at registration. Keys will be returned at the conclusion of the camp.

### Illness

- It is the responsibility of the MMC participant to notify their assigned MMC counselor when they become ill.
- For those with a minor illness or injury requiring minor first aid, aid will be provided by MMC directors. This might include applying bandages and offering over-the-counter medications as described on the *Medical Release*.
- The University of Montevallo and MMC does not offer health care services of any kind, including access to on-campus nor off-campus nurses or doctors, to MMC participants.
- For the health and safety of all MMC participants, those individuals who are contagious may be quarantined or be sent home at the discretion of the MMC Directors and the University of Montevallo. As housing, food, and materials are purchased in advance, no refund of camp tuition will be provided, in whole or part.
- By agreeing to attend MMC, participants and parents/guardians acknowledge that there is some health and safety risks involved in attending a residential camp on an active university campus. You agreed that University of Montevallo employees and visiting faculty, staff, students, counselors, contractors, and other MMC participants and their families will not be held liable for your injury or illness.