

2024-2025 | TECHNOLOGY ADVISORY COUNCIL (TAC)

MINUTES

Date: January 27, 2025

Time: 1:00 p.m.

Location: Stephens Conference Room

In attendance: Wesley Hallman, Ben Hayes, Kaley Martin, Tomeiko Scott, Shafqat Shad, Kathryn Hughes (for Hannah Grabowski), Brendan Beal, Barbara Ann Lewis, Audra White, Sheila Brandt, Donna Ploessl, Jessica Keith, Kira Thomas, Tomeka Jones, Josh Miller, Joe Walsh

Absent: Wyatt Hall, Hilary Dutton, Cheng Hua, Casssie Raulston Christine Soria, George Lytle, Amiee Mellon, Andrew Wilson, Kendall Miller

1. Call to order

The meeting was called to order at 1:03 p.m.

2. Approval of the December 2024 meeting minutes

December 2024 minutes were reviewed and approved as written.

3. IS&T Strategic Plan Approved

A motion to accept IS&T Strategic Plan was made by Tomeka Jones and seconded by Josh Miller. The motion passed unanimously with no opposition. Dr. Walsh reported that the IS&T Strategic Plan would be presented to the Board of Trustees at the upcoming February board meeting.

4. CIO Updates

a. Full upgrade to data backup system with more storage space and sufficient backup

b. Center for Internet Security completed Level 1 gap analysis and issued a full report with perfect scores in three areas; guidance provided on areas of improvement in inventory control of hardware assets, inventory control of software assets and account management

c. KACE ticketing and asset management system has been implemented and testing is occurring before it is live in February

5. Website Redesign Update

Wesley reported that vendor is working to finalize SSO access to production environment for content managers. University Marketing & Communications is working on additional web content manager training materials, including a video by Website Administrator Gabriel Martires. Gabriel is conducting thorough accessibility review. The goal for launch is mid-March.

6. Slate Implementation Update

Wesley reported that the University began collecting requests for information and scheduling events in Slate in December, and officially launched the application portal on January 2. University Marketing & Communications continues its work with IS&T and Admissions to complete data integration with Banner. Legacy Recruit data has been imported into Slate.

7. Subcommittee Reports

- a. Academic Support - no updates
- b. Digital Communications - no updates
- c. Executive - no updates
- d. Policies and Procedures

A motion to accept revised University Web Presence policy was presented by chair Hilary Dutton via email without any changes suggested. The motion was seconded by Barbara Ann Lewis. The motion passed unanimously with no opposition. Wesley reported the policy will be presented to the Board of Trustees at its February board meeting.

- e. Projects and Planning - no updates
- f. Administrative Artificial Intelligence

Campus survey on use of AI

Chair Shafqat Shad reported the subcommittee awaits the result of survey of AI use on campus sent out in early January. The subcommittee will continue to work on drafting guidelines for campus use based on feedback from survey. A discussion was held about the future of the subcommittee,

possible expansion of its scope and chair representation.
The discussion will continue as campus needs evolve.

8. New/Other Business - no new business

9. Adjourn meeting

The meeting adjourned at 1:57 p.m.