

University of Montevallo Community School of Music

Group Class Policies

(Non-college credit)

Please keep this document to refer back as needed.

Description

The Group Class is offered through the University of Montevallo Community School of Music and is not eligible for college credit through the University. There are no educational prerequisites required. The University of Montevallo Community School of Music has the right to cancel the group class should sufficient enrollment not be met.

Location/Directions

The Community School of Music is located on the University of Montevallo campus. We are located in Davis Hall which is directly across from Reynolds Hall. Once in Montevallo, on Highway 119, turn onto Vine Street, pass the Post Office and drive through the gated entrance on campus. There is a parking lot available at the first left and this is the back of Davis Hall (Music building). If you need more directions please call the school at: 205-665-6678

Pricing

When a student enrolls in the University of Montevallo Community School of Music Group Class, the student is committing to an entire semester of 10 classes. A registration form and initial payment must be filled out and received before lessons can begin. The Group Class Instruction is offered at \$230 per Semester (excludes the summer semester). There is a \$15.00 registration fee per student every semester, it's included in the price of \$230. The registration fee covers the materials for the class. All fees are due by the date posted on price chart form on the website. Fees not paid by due date will incur a \$25.00 late fee. Students may pay by credit card through the CSM website at:

www.montevallo.edu/music/CSM. The University cannot accept cash.

Refunds

Refunds are granted only in cases of documented medical emergency or when a student must relocate out of the local area. Requests for a refund must be made directly to the CSM director in writing (UMCSM@montevallo.edu or hard copy). Informing only your teacher does not release you from paying your semester bill or guarantee a refund.

Attendance Policy

Regular attendance is crucial for success in music study. Refunds are not given for missed classes. Make up classes are not offered.

Incident Weather

The University of Montevallo does not follow the closings of the local school systems. If the University of Montevallo closes for any reason, students will be notified and class will not be held. Regularly scheduled lessons cancelled due to University of Montevallo closing will be made up.

Student Responsibilities

Daily practice and review are vital to the success of the music student. The Community School of Music assumes no responsibility for lack of progress when a student is negligent in practice. All students must bring their books required by their instructor to each class.

Instruments and Materials

Each student will receive a method book provided by the instructor. These costs are covered in the registration fee. All questions regarding materials should be directed to Instructor. Student must have ownership and/or access to a suitable instrument for home practice.