

**CALENDAR FOR ENTERING SCHEDULE OF CLASSES
Spring and Summer 2025**

DATE	TASK
Ongoing	Enter new approved courses into master course file
As needed	Banner class schedule entry training
8/27	Departments may begin entering the class schedule
9/26	Classrooms open for scheduling by all departments
10/4	Last day for Departments to enter schedule information
10/7	Deans begin reviewing the class schedule and approving changes
10/14 5:00 p.m.	Last day for Deans to make changes to the Spring and Summer schedule draft (Any changes made after this time must have Dean's approval)
10/15	Spring and Summer 2024 schedule available online
11/4	Spring and Summer 2024 preregistration in Banner for graduate students begins
11/6	Spring and Summer 2024 preregistration in Banner for undergraduate students begins