

**CALENDAR FOR THE SCHEDULE
FALL 2024**

DATE	TASK
Ongoing	Enter new approved courses into master course file
As needed	Banner Class Schedule entry training
1-25 8:00 a.m.	Departments may begin entering the class schedule
2-16	Classrooms open for scheduling by all departments
2-23	Last day for Departments to enter schedule information
2-26	Deans begin reviewing the class schedule and approving changes
3-1 5:00 p.m.	Last day for Deans to make changes to the fall schedule draft. (Any changes made after this time must have Dean's approval)
3-5	Schedule available on the web
4-8	Preregistration in Banner for graduate students begins
4-10	Preregistration in Banner for undergraduate students begins