

Student - Plan Ahead Banner Self-Service – before registration is open

Log into your Banner Self-Service account

Click on the student link or tab, click on Registration Spring and Summer 2023

You will see several icons on the page – click on Plan Ahead

Student • Registration

Registration

What would you like to do?

- Prepare for Registration**
View registration status, update student term data, and complete pre-registration requirements.
- Register for Classes**
Search and register for your classes. You can also view and manage your schedule.
- Plan Ahead**
Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.
- Browse Classes**
Looking for classes? In this section you can browse classes you find interesting.
- View Registration Information**
View your past schedules and your ungraded classes.
- Browse Course Catalog**
Look up basic course information like subject, course and description.

You will need to select which term you are planning for – click on the drop-down arrow and a list of semesters will appear – choose one then click on continue.

Student • Registration • Select a Term

Select a Term

Terms Open for Planning ⓘ

Summer Semester 2023

Spring Semester 2023

Fall Semester 2022

Summer Semester 2022

Fall Semester 2020

You can create up to 4 registration plans for the semester/term. Click on Create a New Plan

University of Montevallo

Student • Registration • Select a Term • Select A Plan

Select A Plan

Plans you have created for this term: 0

Term: Spring Semester 2023

You are allowed a maximum of 4 plans for this term.

[+ Create a New Plan](#)

Once you click in the subject box a list of the subjects will display, you can either select from the list (one at a time) or type in the subject in the box. You can select more than one to display if needed. If you now the course number you can enter that as well for one subject (unless it is the same course number for multiple subjects).

[Student](#) • [Registration](#) • [Select a Term](#) • [Select A Plan](#) • [Plan Ahead](#)

Plan Ahead

Find Classes

Enter Your Search Criteria
Term: Spring Semester 2023

Subject

Course Number

Keyword

[Advanced Search](#)

Click search

[Student](#) • [Registration](#) • [Select a Term](#) • [Select A Plan](#) • [Plan Ahead](#)

Plan Ahead

Find Classes

Search Results – 2 Courses
Term: Spring Semester 2023 Subject: History, English Course Number: 101

| Title | Subject Description | Course Number | Hours | Description | |
|--|---------------------|---------------|-------|---|---|
| Composition I | English | 101 | 3 | Introduction to writing as a tool of liberal... | <input type="button" value="Add Course"/> |
| History of World Civilizations I | History | 101 | 3 | Major civilizations of the world, their inst... | <input type="button" value="Add Course"/> |

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You can only view courses from the catalog since registration is not open – it is possible that the classes are not going to be taught for the semester. Click on Add Course this will add it to the plan, additional panels will display for you plan and the schedule (once the schedule is open the day and time of the class will appear there).

To save your plan click on the save plan link at the bottom right side, a box will appear for you to name you plan. Give it a name and click on save.

Your advisor should be able to see your plan you have created. It is possible that your advisor would have saved a plan as well that you are able to view.

When registration is open you, will have an additional link in the plan ahead panel so that you can register for all the classes in the plan.

If you want to make changes to one of the plans just click on the edit link and make the changes or add an additional class to the plan – then click on save plan. Only the creator of the plan can delete the plan – you are not able to delete any plans your advisor has created for you, you are able to register for the classes in the plan by clicking on the link when the schedule is opened for your classification.