

Attention All UM Students - All students intending to graduate must apply for graduation!

Failure to apply for graduation by the stated deadline could result in you not being cleared for graduation.

Please Note: If you plan to participate in Spring or Fall Commencement, indicate “Yes” in the appropriate field. If you are graduating (receiving your diploma) in **Summer**, then apply for **Summer** Graduation.

To graduate in...	Application opens	Apply no later than...	How to apply
FALL 2022 12/09/2022	01/15/2022	10/15/2022	Online only <u>Instructions for online graduation application</u>
SPRING 2023 05/06/2023	09/01/2022	3/15/2023	Online only <u>Instructions for online graduation application</u>
SUMMER 2023 08/04/2023	10/15/2022	7/15/2023 (or 3/15/23 if you plan to graduate in Summer but participate in May Commencement)	Online only <u>Instructions for online graduation application</u>

PLEASE NOTE:

***Students planning to graduate in Summer must apply for Summer Graduation, even if they plan to participate in the Spring (May) Commencement ceremony.**

CAPP – Online Degree Evaluation

Remember that you can review your **CAPP online degree evaluation** at any time by logging into [Banner Self-Service](#) and clicking on the *Student* link, then *Student Records*, then *Degree Evaluation*.

If you have any questions regarding your CAPP evaluation, you can email registrar@montevallo.edu

****If your curriculum information displaying online is incorrect – correct it before you apply. ****

This includes degree, major, minor, concentration, and catalog term. Use the [Student Program Change Form](#) available from your department or via the Registrar’s Office.

For additional information, please visit

<https://www.montevallo.edu/about-um/administration/registrars-office/graduation/>

Graduating in Summer, Walking in Spring Policy

Undergraduate students who have not completed all degree requirements by the end of the spring semester may participate in Spring Commencement if they meet **both** of the following:

- Have 18 or fewer credit hours to complete with verified UM summer term enrollment in all remaining requirements; AND
- Have obtained at least a 2.0 cumulative GPA.

Graduate students who have not completed all degree requirements by the end of the spring semester may participate in Spring Commencement if they meet **all** of the following:

- Have 6 semester hours or fewer hours to complete of coursework with verified Summer Term enrollment at UM in all remaining requirements;
- Are on-track to complete any non-course program requirements by the end of the Summer Term; AND
- Have obtained the minimum cumulative GPA required for program completion.

Names of all participants will be printed in the program. Therefore, a student may participate in only one commencement ceremony.

After the student completes all degree requirements, their degree will be conferred on the next “degree conferred” date. This date will appear on the student’s diploma and transcript and will correspond to one of the three dates that UM confers degrees. All graduation requirements and financial obligations must be satisfied in order to receive the diploma.

Summer undergraduate candidates approved to participate in Spring Commencement will walk with preliminary honor designations based on the UM Cumulative GPA at the time of Commencement. Final honors designations will be printed on the diploma and final transcript after completion.

Any exceptions to this policy must originate with the student’s Dean and will require the approval of the Provost and Vice President for Academic Affairs.

Students who wish to pursue this option should meet with their academic advisors as soon as possible to determine if they are able to complete all requirements at UM during the corresponding Summer term. Graduation applications for students who will complete their degree requirements over the summer are (preferably) due in the Registrar’s Office by **March 15** in order to participate in Spring Commencement.

Summer graduates who are ineligible to participate in Spring Commencement may elect to participate in Winter Commencement. Students should declare intent to walk in winter with the Registrar’s Office by no later than **July 15**.

ATTENTION GRADUATING SENIORS!

All seniors graduating from the University of Montevallo should complete the University's Graduating Senior Assessment Survey.

You will receive a link from Hilary Dutton, University of Montevallo invites@mailersurveygizmo.com. Contact the Office of Institutional Research, Planning, and Assessment either by email hutton1@montevallo.edu or phone 205-665-6302, to obtain information about completing the survey. The following schedule shows the deadline dates for completing this requirement.

December GraduatesDecember 1

May Graduates May 1

August GraduatesAugust 1

Also, during the Spring term, May Graduates may be asked to complete the National Survey of Student Engagement (NSSE). You will receive email correspondence regarding the process by which the NSSE will be administered.