

Policy 01:025 – Naming and/or re-naming of Campus Facilities and Programs

To recognize persons, businesses or charitable foundations whose commitment to the University has been extraordinary, or whose association has brought or will bring credit to the University, the University may express appreciation through the naming of buildings, rooms or other campus facilities or programs.

Nominations for naming and/or re-naming of buildings and other spaces may be made by faculty, staff, alumni, Trustees, friends of the University, or the University of Montevallo Foundation. Students may submit recommendations to the Student Government Association (SGA) for review in conjunction with the Director of Student Life. Any resultant nomination shall be submitted to the Vice President of Advancement and External Affairs.

Individuals may be nominated based upon their exemplary effort and commitment to the missions, goals, and operation of the University. In general, nominations for the naming and/or re-naming of buildings, other facilities or programs will not be reviewed earlier than one year following the resignation, retirement, or death of a University employee or no earlier than one year following the death of other nominees associated with the University. The Board of Trustees, however, may waive the waiting period. In addition, the Board may at any time recognize individuals, businesses or charitable foundations whose philanthropic support is significant.

Nominations for naming and/or re-naming and documentation should be submitted to the Vice President of Advancement and External Affairs. After appropriate review of the nominee's credentials, the President may recommend such recognition to the Board of Trustees for consideration. The final authority for naming and/or re-naming buildings, rooms or other campus facilities or programs rests with the Board; no formal commitment for such recognition may be made without Board approval.

The Vice President of Advancement and External Affairs is responsible for maintaining detailed procedures and guidelines for the naming of buildings, rooms or other campus facilities, and programs based on financial and other considerations and for evaluating their effectiveness. The President shall form a building history coordinating council (BHCC) to be approved by the University of Montevallo Board of Trustees, which shall maintain the history of all campus building names. The BHCC will routinely monitor and evaluate building names in light of present day circumstances and appropriately communicate those findings to the UM President. In addition, the BHCC shall conduct a process that results in all campus building names being fully evaluated over successive 20 year periods.