

# Technology Advisory Council

## January 11, 2022 Meeting Minutes

**Attendees:** Steve Peters, Carolyn Garrity, Milad Jasemi, Cassie Raulston, Sheila Brandt, Brian Prady, Amanda Fox, Wesley Hallman, Susan Hayes, Josh Miller, Kathy Adams, Jayden Spear, Kristy Lee, Barbara Ann Lewis

**Non-Attendees:** Brendan Beal, Marcus Lane, Jordan Brooks, Tim Nash, Abbie Clark, Deborah Braswell

**I. \*Minutes from November 2021 TAC Meeting - Approved**

**II. IS&T update – Kristy Lee**

- a. Alabama Supercomputer Internet-WIFI update: The redundant internet connection with Alabama Super Computer will be activated on January 18<sup>th</sup>. As a reminder, this is being implemented in response to last semester’s internet outages. This will give UM additional service with Spectrum should the AT&T connection fail.
- b. Access points for academic building: IS&T has received the new Wi-Fi 6 wireless access points for academic buildings. The networking team will begin upgrading buildings soon. This process will take about three months to complete.
- c. Threat Advice from auditors updates: The first semester of the Threat Advice security training ended on December 17<sup>th</sup>. 49% of employees completed the training. Employees should have received nine reminder emails over the course of the semester. 43% of employees never logged into the system.
- d. OCR update: Montevallo site has been sent to the Due Diligence team, which is the final review team. We are waiting to hear back from the OCR regarding the final review team’s assessment of our website.
- e. Classroom updates – remaining classes from summer 2021 will be completed-last three spaces to be upgraded.
- f. Computer Refresh process: Those due to be refreshed will be notified within the next two weeks. The process will be similar to last year, with no choice because of market shortages. We do have laptops in stock that were purchased with HEERF II funds.
- g. Alabama Supercomputer Internet-WIFI update

**III. Subcommittee Reports and Actions**

- a. Academic Support – Barbara Lewis
- b. Digital Communications – Wesley Hallman
  - i. DCC heavily involved in Policy & Procedures for website services and products that require integration with UM website. Software approval forms, but want some in person discussion and feedback before form is submitted. Website integration needs to be understood better. The DCC discussed Gear Up integration/affiliate request. They are putting together information for review.

- c. Executive – Susan Hayes
- d. Policy and Procedures – Brian Prady
- e. Projects and Planning – Kathy Adams
  - i. Online campus directory: This was fixed prior leaving for the break
  - ii. OCR update: Our case has been sent for final review. If it passes, we will be released.
  - iii. Recruit upgrade: We discovered in December that it requires an upgrade to BEP & BRIM, which are what makes it integrate with Banner. We are working on updating those in the testing environment so Charity can continue.
  - iv. Banner 9 self-service applications: The end of the year is extremely busy all over campus. We are still working with areas to test these.
  - v. Scholarship automation: This has passed the first round of testing by Financial Aid. They are going to test one more time before putting into production.
  - vi. Banner 8 forms: One form went live in December. I working through security issues with action line on two forms. Also waiting on users to test 2 other forms. There are others that need to be tested but I want to make sure I get the security issues fixed before setting those up for users.
  - vii. January workload: Everyone knows the beginning of a semester is extremely busy all across campus. January adds more fuel to the fire with getting out 7,000 tax documents. Ellucian releases their updates early to mid-December and Evisions released theirs the day we got out. We even received word this week that two of the tax forms need patches that are not even released yet. All of this to say – those areas are working diligently to add in testing these releases as quickly as they can. When they have been tested and are ready for production, we will need to do that ASAP. That will require us to take admin pages and self-services down for a short period of time. Because these updates are not dependent on each other, they can be put in separately. This means we may need to take the system down multiple times. Rest assured, we will not take it down during working hours. The most likely times would be overnight or on the weekends. We will work with the functional areas to schedule these.
- f. University Operations – Carolyn Garrity
- g. Other business

**Next meeting:** ZOOM – Tuesday February 8, 2022, 2:00PM-3:00PM

Respectfully,

*Susan Hayes*, TAC Secretary