

## STUDENT PROGRAM CHANGE FORM

**Instructions:** Complete Parts 1 and 2 below and return to the Registrar's Office located on the second floor of Palmer Hall.

**PART 1:** Classification (circle one)    GR    SR    JR    SOPH    FR

Name: \_\_\_\_\_ UM Number: \_\_\_\_\_ Effective Term: \_\_\_\_\_

Current Degree/Major: \_\_\_\_\_ Current Advisor: \_\_\_\_\_

Check all that apply:     Athlete     Veteran     International Student     Honors Program     Graduating

**Select and enter the desired change(s) from the options below:**

<p><b>CHANGE my current program to:</b></p> <p>Major/Program: _____</p> <p>Concentration(s): _____</p> <p>Degree: (ex. BA, BS, etc.) _____</p> <p>Minor(s) _____</p> <p>Catalog Term: _____</p>	<p><b>ADD to my current program:</b></p> <p>Second Major/Program: _____</p> <p>Concentration(s): _____</p> <p>Second Degree: (ex. BA, BS, etc.) _____</p> <p>Minor: _____</p>
---	---

<p><b>REMOVE the following from my program(s):</b></p> <p>Second Major/Program: _____</p> <p>Concentration(s): _____</p> <p>Minor(s): _____</p>	<p><b>Other change not listed on form? Please explain</b></p> <p>_____</p> <p>_____</p> <p>_____</p>
---	--

STUDENT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**PART 2:**

**\*\*\*Personnel in the new department must complete this section for students changing their major and/or degree. Department Chair must also approve students adding a minor in Business, Music, or Theatre\*\*\***

NEW ADVISOR'S NAME: \_\_\_\_\_ (Required when adding/changing a program)

NEW DEPT. CHAIR'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

DIRECTOR OF TEACHER ED SERVICES: \_\_\_\_\_ DATE: \_\_\_\_\_

Required for Teacher Certified Programs

**PART 3:** *To be completed by the Registrar's Office located on second floor of Palmer Hall*

First Program/Major added/changed/deleted _____	Second Program/Major added/changed/deleted _____
Concentration added/changed/deleted _____	Second Minor added/changed/deleted _____
Minor added/changed/deleted _____	CAPP _____ SCAN _____ Advisor _____
Registrar's Office Staff: _____	Date: _____