

**CALENDAR FOR ENTERING SCHEDULE OF CLASSES
Spring and Summer 2022**

| DATE | TASK |
|--------------------|---|
| Ongoing | Enter new approved courses into master course file |
| As needed | Banner class schedule entry training |
| 8-26 | Departments may begin entering the class schedule |
| 9/30 | Classrooms open for scheduling by all departments |
| 10/8 | Last day for Departments to enter schedule information |
| 10/11 | Deans begin reviewing the class schedule and approving changes |
| 10/15 5:00 p.m. | Last day for Deans to make changes to the Spring and Summer schedule draft (Any changes made after this time must have Dean's approval) |
| 10/19 | Spring and Summer 2021 schedule available online |
| 11/1 | Spring and Summer 2021 preregistration in Banner for graduate students begins |
| 11/3 | Spring and Summer 2021 preregistration in Banner for undergraduate students begins |