

# Technology Advisory Council

## March 8, 2021 Minutes

**Attendees:** Abby Askins, Amanda Fox, Barbara Holcombe (for Erik Maas), Barbara Ann Lewis, Brendan Beal, Brian Prady, Carolyn Garrity, Cassie Raulston, Courtney Bentley, Deborah Braswell, Josh Miller, Kathy Adams, Kira Thomas, Kristalyn Lee, Milad Jasemi, Sheila Brandt, Susan Hayes, Victoria Long

**Non-attendees:** Caitlin Blackburn, Marcus Lane, Tim Nash, Natalie Seavers

### I. \*Minutes from February 8, 2021 TAC Meeting-Approved

#### II. IS&T update – Kristy Lee

- a. Website server transition: Kathy Adams will provide an update during her report for the Projects and Planning subcommittee
- b. Computer Refresh program: This year’s refresh will look different from years past. We will first replace desktops with laptops (147 computers). Docks will included with laptops. IS&T is using Smart Deploy for the computer refresh. Due to limited market availability, there will not be laptop options as in years past. A communication regarding this summer’s refresh will be sent before the end of the semester.
- c. CARES Act (CRRSAA HEERF II) funding: all projects/software implemented with CARES funding last year will continue to be covered this year with HEERF II funding
- d. DUO: Enrollment began on February 22<sup>nd</sup>. So far, student numbers are not as high as we had hoped. As of today, 166 faculty/staff have enrolled along with 133 students. In an effort to increase student numbers, IS&T will be giving away an iPad. IS&T has placed flyers in the residence halls encouraging enrollment. DUO will be turned on for everyone who has not enrolled on March 15<sup>th</sup>.
- e. GDPR Website privacy policy: Victoria Long attended an Alabama CIOs meeting last week. GDPR was one of the topics of discussion. IS&T has drafted a GDPR policy. We will compare this document to other institutions’ policy before sending it to the Policy and Procedures subcommittee.

#### III. Subcommittee Reports and Actions

- a. Academic Support – Barbara Lewis no updates
- b. Digital Communications – Kira Thomas no updates
- c. Executive – Susan Hayes no updates
- d. Policy and Procedures – Brian Prady no updates
- e. Projects and Planning – Kathy Adams
  - i. Oracle upgrade: other quick projects came up that took priority; Robert did a lot of work over the weekend; we need to make sure Banner is working on the new test servers then he will upgrade oracle; we are close to needing functional users to test

- ii. Recruit: upgraded from 5.2 to 6.1 the last weekend of February; some kinks were worked out last week; one more left out there but they have a work around for it while Charity works with actionline to resolve it
  - iii. Evisions Product Suite upgrade: I could not get into TEST most of last month so I was not able to do my pre-testing before having users test; since functional users will be needed for testing the Oracle upgrade and testing this, we are trying to evaluate best plan of action to get these accomplished with minimal impact on the users while still keeping both going
  - iv. Report Writing project: still just a couple of stragglers but basically this is done
  - v. Banner 9 Self-Service: I realized the single sign-on page did not have any UM branding on it; Robert spent a lot of the month working on branding; the issue with me not being able to get into TEST delayed this; it is back on track
  - vi. Banner 9 Self-Service security updates: see Banner 9 Self-Service update
  - vii. Banner 8 forms transition: see Banner 9 Self-Service update
  - viii. KPS3 server update: because we expected this to be done earlier in February, they lost their affiliate access; that is set back up; they are supposed to give us an updated deadline today
- f. University Operations – Carolyn Garrity no updates
- g. Other business – Victoria Long
- i. Document Imaging System implementation will start working with vendor by the end of March 2021. The project implementation is estimated to be 8 to 10 weeks.
  - ii. Stephens 212 update – Was one of the new classroom to be upgraded. Reports of continual problems with classroom problems. Vendors have to come on campus to troubleshoot. Problem with MIC, camera, and crimped wiring. Vendor will be back this week to hopefully complete problem resolution.

Respectfully,

*Susan F. Hayes*, TAC Secretary