

Campus (Location, SSASECT)

BAC BACHE Location

Course meetings occur on the campus of a BACHE member – Birmingham Southern College, Miles College, Samford University, and University of Alabama at Birmingham

CO Consortium

Course meetings occur on the campus of another institution as part of a consortium agreement, other than Study Away/Abroad or BACHE

IN Internship/Practicum/Clinical Location

Course Meetings occur at the location of the student's placement.

JS Jefferson State Community College

Course meetings occur at a Jefferson State Community College location

MA Main

Course meetings occur at the Main Campus located in Montevallo, Alabama.

OC Off Campus

Course meetings occur at an off campus site not otherwise defined.

OL Online

Course meetings occur completely online

RSC Regional Service Center, Pelham

Course meetings occur at the Regional In-Service Center located in Pelham, Alabama

SA Study Away/Abroad Location

Course meetings occur on the campus of another institution as part of an approved Study Away/Study Abroad experience

Instructional Mode – course delivery (SSASECT, Crs Info)

TR Traditional/In-person

Instruction taught exclusively in-person, typically on campus or approved off campus location or placement site. May be web enhanced, supplementing in-person instruction with online resources.

FX Flexible

Traditional course with a flexible distance education option. Instruction taught in-person, where students have the option of attending either in person or virtually during the designated assigned days and times. Required days and times will be listed on the Schedule of Classes and the students' class schedule.

HR Hybrid Remote – in-person synchronous & online synchronous

Instruction using a combination of in-person and synchronous (at a set day and time) online instructional modes. Online meetings will follow the same meeting pattern as the in-person classes, where at least 50% of the course is delivered online. Required days and times will be listed on the Schedule of Classes and the students' class schedule.

HY Hybrid – in-person synchronous & online asynchronous

Instruction using a combination in-person and asynchronous (not at a set time) online instructional modes, where at least 50% of the course is delivered online. Online instruction will not have assigned meeting times. Required days and times will be listed on the Schedule of Classes and the students' class schedule. The instruction will note on the syllabus which class meetings will be in-person.

OS Online synchronous

Instruction delivered completely online, synchronously at scheduled days and times using an online platform such as Canvas, Zoom, Teams, etc. Required days and times will be listed on the Schedule of Classes and the students' class schedule.

OA Online asynchronous

Instruction delivered completely online, asynchronously, without scheduled meeting days or times, meaning students can complete coursework on their own time to meet course assignment deadlines. Assignment submission deadlines will be listed on the syllabus.

OH Online synchronous & online asynchronous or Online Hybrid

Instruction delivered completely online using a combination of synchronous (set day and time) and asynchronous (no set day and time) modes. Some class meetings will be required at designated days/times, and some coursework will be completed at the student's own pace, meeting course deadlines. Required days and times will be listed on the Schedule of Classes and the student class schedule. Synchronous class meetings will be listed on the syllabus.

SA Study Away (rename to include Away and Abroad?)

Instruction as part of an approved study away or study abroad program.

NT Non-traditional

Any other instructional type not already listed above.

Schedule Type – course content (SSASECT, Course Info)

ACT Activity

Instruction involving active participation in a hands-on or physical activity under the direction of a faculty member.

CLN Clinical

Course focuses on student participation in client and client-related services. Instruction may occur within or outside an institutional setting and involves work with clients who receive professional services from students serving under direct supervision of a faculty member and/or an approved member of the agency staff. May occur on or off campus as designated in the class schedule.

CSR	Consortium Enrollment	A learning experience offered as a result of a consortium agreement.
DIR	Directed Study	Focused studies for an individual student under the direction of a faculty member. May also be used in substitution of a particular course.
FDL	Field experience	Instructional activities conducted by the faculty outside of an individual course or classroom experience.
IND	Independent Study	An individualized plan of study negotiated between faculty and student. Often an extension of course work or an applied study for the student beyond major requirements.
INR	Internship and Research	A combination of internship and research instruction.
INS	Internship and Seminar	A combination of internship and seminar instruction.
INT	Internship	A supervised field-based learning experience in which students gain practical experience in their chosen field. An internship often includes a negotiated or mandated plan of study.
LAB	Laboratory	Instructional activities conducted by the faculty and requiring student participation, experimentation, observation, or practice.
LAC	Lecture and Activity	A combination of lecture and activity instruction.
LEC	Lecture	A didactic classroom experience in which a faculty member is responsible for presenting and facilitating discussion of learning material and related instructional activities.
LLB	Lecture and Lab	A combination of lecture and laboratory instruction.
MST	Master's Thesis	Credit for a formal period of work on a master's thesis.
PRA	Practicum	Practical student work under the supervision of a faculty member or a professional in the student's field and regular consultation with a faculty member.
PRB	Practicum and Lab	A combination of practicum and laboratory instruction.

PRL Private Lesson

Formal instruction in a one-to-one relationship between student and instructor (often associated with music or other performing arts instruction).

PRS Practicum and Seminar

A combination of practicum and seminar instruction.

RES Research

Credit for a formal period of research instruction under the supervision of a faculty member.

SA Study Away

Instruction as part of an approved Study Away program, such as NSE. May be used as a placeholder or as institutional credit depending on the program.

SEM Seminar

A highly-focused course that may include student presentations and discussions of reports based on literature, practice, problems, or research (e.g., a capstone course).

SES Seminar and Studio

A combination of seminar and studio instruction.

SLB Seminar and Lab

A combination of seminar and laboratory instruction.

STA Study Abroad

Instruction as part of an approved Study Abroad program. May be used as a placeholder or as institutional credit depending on the program.

STU Studio

Lab-type activities conducted by faculty wherein the student works to develop technical or creative skills respective to the area of study (e.g., music ensembles, art studio, etc.).

Meeting Type – instructional space (SSASECT, Meeting Time)

ACT Activity space

CLAS Classroom (default, not used)

CLN Clinic

FLD Field Work

IND Independent Study

INT Internship

LAB Laboratory

LAC Lecture room and Activity space

LEC Lecture room

LLB Lecture room and Laboratory
OL Online
PRA Practicum location
PRL Private Lesson room
RES Research lab/space
SA Study Away location
SEM Seminar room
SLB Seminar room and Laboratory
STA Study Abroad location
STU Studio space