

**RECEIPT FOR
UNIVERSITY OF MONTEVALLO
ADJUNCT FACULTY HANDBOOK
& POLICY INFORMATION**

I, the undersigned, acknowledge receipt of and/or awareness of electronic access to the *Adjunct Faculty Handbook* for faculty employees of the University of Montevallo. I understand the electronic version of this handbook is located on the University of Montevallo's website at <https://www.montevallo.edu/about-um/administration/academic-affairs/>. I also understand that the information contained in the *Adjunct Faculty Handbook* represents guidelines only and that the University reserves the right to modify this handbook, amend, deviate from, or terminate any policies, procedures, or employee benefit programs at any time, or to require and/or increase contributions toward these benefit programs.

I understand and agree that neither this handbook nor any provision contained therein is or implies an employment contract or any other type of contract between me and the University and that I should not view it as such. I understand and agree that no provision of this handbook is intended to create any property interest or expectation relating to the subjects contained in the handbook.

I further understand that no director, supervisor, or representative of the University, other than the President, has any authority to enter into any agreement guaranteeing employment or benefits for any specified period of time. I also understand that any such agreement, if made, shall not be enforceable until it is in writing and signed by both the President and me.

University policies can be found at <https://www.montevallo.edu/about-um/administration/trustees/um-board-policies/>. I understand that I am expected to read and become familiar with all the provisions of University policies, and that my supervisor will answer any questions concerning these policies, or direct me to the correct source or I can go to the appropriate administrator pertaining to the policy in question. The University organizational structure is delineated at <https://www.montevallo.edu/about-um/administration/human-resources/organizational-chart/>.

The University of Montevallo disseminates to all faculty, staff, and students its security policies and procedures along with campus crime statistics via the University of Montevallo's website at <https://www.montevallo.edu/about-um/administration/human-resources/organizational-chart/>

M Number

Signature

Print Name

Date

Signature of Human Resources Witness

Print Name

Date