

**Attention All UM Students - All students intending to graduate must apply for graduation!**

Failure to apply for graduation by the stated deadline could result in you not being cleared for graduation.

**Please Note:** If you are graduating (receiving your diploma) in **summer**, then apply for **Summer** graduation. If you plan to participate in Spring or Fall Commencement, indicate “Yes” in the appropriate field.

To graduate in...	Apply no later than...	How to apply
<b>SPRING 2021</b> <b>05/08/21</b>	<b>3/01/2021</b>	<b>Online only</b> <a href="#"><i>Instructions for online graduation application</i></a>
<b>SUMMER 2021</b> <b>08/06/21</b>	<b>7/15/2021 (or 3/15/21 if you plan to graduate in Summer but participate in May Commencement)</b>	<b>Online only</b> <a href="#"><i>Instructions for online graduation application</i></a>
<b>FALL 2021</b> <b>12/10/21</b>	<b>10/15/2021</b>	<b>Online only</b> <a href="#"><i>Instructions for online graduation application</i></a>

**PLEASE NOTE:**

**\*Students planning to graduate in summer must apply for summer graduation, even if they plan to participate in the Spring (May) Commencement ceremony. **Students who want their degree program audited prior to Spring/Summer registration must apply for graduation by October 15<sup>th</sup>.****

**CAPP – Online Degree Evaluation**

You can review your online degree evaluation at any time by following the instructions posted here:

<https://www.montevallo.edu/wp-content/uploads/2018/06/capp-student-training-1.pdf>.

If you have any questions regarding your degree evaluation, please email [registrar@montevallo.edu](mailto:registrar@montevallo.edu).

**\*\*If your curriculum information displaying online is not correct – correct it *before* you apply\*\***

This includes degree, major, minor, concentration, and catalog term.

Use the [Student Program Change Form](#) (your department can help as well).

### **Graduating in Summer, Walking in Spring Policy**

**Graduate** students who have not completed all degree requirements by the end of the spring semester may participate in Spring Commencement if they meet **all** of the following:

- Have 6 semester hours or fewer hours to complete of coursework with verified Summer Term enrollment at UM in all remaining requirements;
- Are on-track to complete any non-course program requirements by the end of the Summer Term; AND
  - Have obtained the minimum cumulative GPA required for program completion.

**Undergraduate** students who have not completed all degree requirements by the end of the spring semester may participate in Spring Commencement if they meet **both** of the following:

- Have 18 or fewer credit hours to complete with verified UM summer term enrollment in all remaining requirements; AND
  - Have obtained at least a 2.0 cumulative GPA.

Names of all participants will be printed in the program. Therefore, a student may participate in only one commencement ceremony.

After the student completes all degree requirements, their degree will be conferred on the next “degree conferred” date. This date will appear on the student’s diploma and transcript and will correspond to one of the three dates that UM confers degrees. All graduation requirements and financial obligations must be satisfied in order to receive the diploma.

Summer candidates approved to participate in Spring Commencement will walk with preliminary honor designations based on the UM Cumulative GPA at the time of Commencement. Final honors designations will be printed on the diploma and final transcript after completion.

Any exceptions to this policy must originate with the student’s Dean and will require the approval of the Provost and Vice President for Academic Affairs.

Students who wish to pursue this option should meet with their academic advisors as soon as possible to determine if they are able to complete all requirements at UM during the corresponding Summer term. Graduation applications for students who will complete their degree requirements over the summer are (preferably) due in the Registrar’s Office by **March 15<sup>th</sup>** in order to participate in Spring Commencement.

Summer graduates who are ineligible to participate in Spring Commencement may elect to participate in Fall Commencement. Students should declare intent to walk in fall with the Registrar’s Office by no later than **July 15<sup>th</sup>**.

**ATTENTION GRADUATING SENIORS!**

All seniors graduating from the University of Montevallo who plan to participate in commencement exercises may complete the University's Graduating Senior Survey, which is optional. Contact the Office of Institutional Research, Planning, and Assessment either by email [hdutton1@montevallo.edu](mailto:hdutton1@montevallo.edu), phone 205-665-6302, to obtain information about completing the survey. The following schedule shows the deadline dates for completing this requirement.

**December Graduates .....December 1**

**May Graduates ..... May 1**

**August Graduates .....August 1**

Also during the Spring term, May Graduates may be asked to complete the National Survey of Student Engagement (NSSE). You will receive email correspondence regarding the process by which the NSSE will be administered.