

# Technology Advisory Council

## November 9, 2020 Minutes

**Attendees:** Courtney Bentley, Carolyn Garrity, Brendan Beal, Milad Jasemi, Cassie Raulston, Sheila Brandt, Brian Prady, Amanda Fox, Kira Thomas, Erik Maas, Susan Hayes, Josh Miller, Natalie Seavers, Kristy Lee, Barbara Lewis, Deborah Braswell

**Non-attendees:** Marcus Lane, Kathy Adams, Tim Nash, Abby Askins, Caitlin Blackburn

### I. Welcome new TAC members

- a. Faculty, COB – Milad Jasemi
- b. Staff, IS&T – Kathy Adams
- c. Student, Residential – Natalie Seavers
- d. Student, SGA rep – Abby Askins and Caitlin Blackburn
- e. Malone Center – Barbara Ann Lewis
- f. Faculty Senate – Carolyn Garrity

### II. \*No minutes to approve due to break in meeting caused by COVID.

### III. IS&T update – Kristy Lee

- a. CARES Act funding/COVID19 projects update: IS&T is completing several projects with CARES funding.
  - New firewall installed
  - Barracuda email protection suite purchased
  - Tape backup system in case encryption hacking happens
  - Upgrading fire alarms to new fiber network
  - Residence hall rewiring and new access points in five residence halls
  - Data center locks secured
  - 15 classrooms were upgraded to premium classrooms
- b. DUO: DUO dual authentication is ready to be turned on. We are currently in the testing phase with a small group of staff and students. On November 16, the system will be turned on. DUO will cause the Office 365 login page to change.
- c. Computer Refresh: The 2020 computer refresh was postponed due to COVID-19. There are 482 devices on the 2020 and 2021 refresh lists that need to be updated.
- d. OneDrive transition from BOX: In light of the changes caused by COVID-19, the transition from Box to OneDrive will take place in 2021. This transition was originally scheduled to be completed by December 2020.
- e. Security Training update: Met with Human Resources to discuss the process of incorporating security training in new employee onboarding. Current employees will be required to do regular security training. Hopefully these trainings will begin in spring 2021.

#### **IV. Subcommittee Reports and Actions**

- a. Academic Support – Barbara Ann Lewis**
- b. Digital Communications – Courtney Bentley/Kira Thomas**
  - i. Admissions – Interactive virtual tour project: Admissions is working with an outside vendor to create a more interactive virtual tour. The plan is for this tour to be posted externally and directed to from the Montevallo.edu site. The project is to be completed by end of year. DCC approved this as an affiliate page.
  - ii. UM home page update: Wesley Hallman and Gabriel Martires worked together over the course of the past year to address development issues and implement the new UM homepage design, a project two year in the making. The new homepage launched at the end of May and feedback is always welcome. In 2018, the Digital Communications Committee was charged with reviewing the homepage from the perspective of the website being one of the biggest recruitment tools UM has to offer and the main gates for prospective students to access the information they are seeking in a more direct fashion. Updates include:
    - Showcasing the student experience through video
    - More visuals and less text
    - Clear calls-to-action (CTAs) for undergraduate and graduate programs
    - Less information to scroll through and clear breaks in information
  - iii. Designated website content managers training: Wesley and Gabriel also updated the list of designated website content managers across campus and the first training sessions regarding web content and web accessibility have been scheduled.
  - iv. Outdoor Scholars webpage: A new Outdoor Scholars webpage, which was previously hosted externally as an affiliate page, has been built on Montevallo.edu and a new landing page for **all** scholarships is being finalized.
  - v. Campus digital signage: Campus digital signage is currently down and IS&T is working to resolve the issue.
- c. Executive – Susan Hayes: no updates**
- d. Policy and Procedures – Brian Prady: no updates**
- e. Projects and Planning – Kathy Adams**
  - i. Oracle upgrade: Robert continues to work steadily on this but is running into issues. IS&T is working on securing hours with a remote DBA to help with problems.
  - ii. Evisions Product Suite upgrade: Work has begun but is moving slower than expected. This is due in part to the TEST server being down frequently for the Oracle upgrades.

- iii. Report Writing project: Tomeka is working through them quickly. Solution Center tickets are open on these. Please keep an eye on them to help with questions or testing.
- iv. Banner 9 self-services: We will wait until registration is over to talk with the functional area data owners and coordinate the best time to transition to single sign-on for Banner 9 self-services.
- v. Security updates: The first round of updates is ready to go in when we deploy Banner 9 Student Profile in self-services.
- vi. Banner 8 forms transformation: These will soon be ready to be tested. The functional users will be contacted to help with testing.
- f. University Operations – see IS&T update above
- g. Other business
  - i. Malone Center training is ongoing.

***\*Item may require action or vote***

**Next meeting ZOOM - Monday, December 7, 2020 10:00AM-11:00AM**

Respectfully,

Susan Hayes, TAC Secretary