



UNIVERSITY *of* MONTEVALLO

STUDY AWAY PROGRAM

National Student Exchange/Study Abroad Checklist

UM Offices

Initial & Date

1. Meet with the NSE/SA Coordinator _____
2. Meet with your advisor (take Course Approval Form with you) _____
3. Meet with Registrar (Director of Registrar's Office, Palmer Hall) _____
4. Meet with Student Aid (Director of Student Aid, Palmer Hall) _____
5. Meet with Cashier's Office Representative (Palmer Hall) _____
6. Meet with Student Conduct (take your Judiciary Form) (Lower level, Main Hall) _____
7. Meet with Student Health Services, if applicable. (Take all health forms) (Main Hall) _____
8. Return checklist to NSE/SA Coordinator _____

Check one program:

1) National Student Exchange: _____ College: _____ Plan A: _____ or Plan B: _____

Semester(s): _____ Dates: _____ Year: _____

2) Study Abroad: _____ Program: _____

Country: _____ Semester(s): _____ Dates: _____ Year: _____

M Number: _____

Student Name (Print): _____ Date: _____

Student Signature: _____ Date: _____

NSE/SA Coordinator Signature: _____ Date: _____

****All items on the checklist must be accomplished before you leave for your NSE/SA trip ****

NSE/SA Coordinator Only:

Received by: _____ Date: _____