



Mass Communication Internship Evaluation

Organization: _____
Internship Supervisor: _____ Title: _____
Intern's Name: _____
Internship Start Date: _____ End Date: _____

1. Dependability:

Intern arrives at the work site on time and is prepared to perform assigned tasks.

Always Frequently Occasionally

2. Attitude:

Intern shows a positive attitude and eagerness to learn.

Always Frequently Occasionally

3. Performance:

Intern performs assigned tasks after appropriate instruction.

Always Frequently Occasionally

4. Initiative:

Intern shows initiative and asks for new assignments.

Always Frequently Occasionally

5. Professionalism:

Intern works and acts in a professional manner.

Always Frequently Occasionally

6. To assist in our evaluation of the success of this intern, please answer the following question:
Hypothetically, if an appropriate position became available at your organization, would you consider hiring this intern or recommending them for a similar position with another organization?

Yes No

Why or why not?

Signature of Supervisor: _____ Phone: _____

Recommended Final Grade: A B No Credit

Please return this completed form at the end of the internship to:
Dr. Bruce Finklea, Station 6625, Montevallo, AL 35115
You can also return this form via email: bfinklea@montevallo.edu

Approved 9/2011
Updated 04/2019