

Technology Advisory Council

August 15, 2019 Meeting Minutes

Attendees: Brendan Beal, James, Cassie Raulston, Sheila Brandt, Amanda Fox, Kira Thomas, Susan Hayes, Josh Miller, Kris Mascetti, Kelly Garrett, Lisa Brown, Deborah Braswell

Non-attendees: Courtney Bentley, Tiffany Wang, Tim Nash, Lanie Bell, Craig Gray

I. ***Minutes from 7/10/19 TAC meeting approved.**

II. **Old Business**

- a. TAC Meeting dates for 2019-2020 – meeting dates have been set (see below) and meeting invites will be sent to current TAC representatives for upcoming year.

Tuesday, 9/10 12:30-1:30

Monday, 10/7 1:00-2:00

Tuesday, 11/12 12:30-1:30

Monday, 12/9 1:00-2:00

Tuesday, 1/14 12:30-1:30

Monday, 2/10 1:00-2:00

Tuesday, 3/10 12:30-1:30

Monday, 4/13 1:00-2:00

Tuesday, 5/12 12:30-1:30

Monday, 6/8 1:00-2:00

Tuesday, 7/14 12:30-1:30

Monday, 8/10 1:00-2:00

- b. Policy 01:015 –The University Web Presence Policy 01:015 was approved by the UM Board of Trustees at the August 2019 Board meeting.

III. **New Business**

- a. TAC representative for Athletics - Amanda Fox informed TAC of the following changes in TAC Representation.

i. Wesley Hallman has accepted position in Marketing & Communications department and will be leaving the position as Athletics TAC representative. Craig Gray will work with Mark Richards, Athletic Director to name a replacement soon.

ii. Student TAC representatives will now be Lanie Bell for residential and Kelly Garret for SGA.

iii. New Library representative will be Sheila Brandt.

IV. **Subcommittee Reports and Actions**

- a. Academic Support – Lisa Brown.

i. Updates in the standard classrooms Comer 104, Harman 119 and UMOM 309 are complete. Comer 204 should be complete before fall 2019 classes' start.

- ii. Dr. Tammy Cook as the TLT representative on the Academic Support Subcommittee of TAC will replace Cassie Raulston.
- b. *Digital Communications – Courtney Bentley and Kira Thomas.
 - i. Recommendation on student absence notification. The Digital Communication Committee’s recommendation to TAC on how excused absences should be communicated in light of the (pilot) change to Vallo Voice as the official UM e-newsletter is as follow: recommended to TAC
 - 1. Athletic Travel Absences – The Faculty Athletics Representative will continue to email a weekly travel roster to faculty from the Athletics email account.
 - 2. Non-Athletics Absences – The organizer of any University organization or activity sanctioned for approved class absence shall be responsible for providing official absence notification, in the form of a PDF document, to all students participating in said activity and/or the students’ professors. In the event the organizer sends official notification only, and directly, to the participating students, the student is then responsible for providing the notification to their professor(s). Motion to vote on recommendation was approved. TAC approved the proposal on student absence notifications as presented.
- c. Executive – Susan Hayes. No updates.
- d. Policy and Procedures – Brian Prady advised that Josh Miller has agreed to serve on Policy and Procedures Subcommittee of TAC.
- e. Projects and Planning – Craig Gray and Kris Mascetti.
 - i. Update on IS&T Strategic Plan.
 - 1. The Project List on the IS&T website has been updated, as of 8-13-2019. The Projects & Planning subcommittee met 8-6-2019. Victoria Long attended the meeting and reviewed the three projects she would like the subcommittee to assist her with using the Project Scoring Rubric to determine the implementation order. The three projects selected are Document Management System, Degree Audit System, and Accommodation Management System. The subcommittee has requested a meeting with the CIO to discuss ways the subcommittee can assist with the IT Strategic Plan and provide updates to TAC.
- f. University Operations
 - i. Falcon Print update – Amanda Fox.
 - 1. Residence Halls and Library will be up and running before beginning of fall semester.
 - 2. Other areas will be added during the fall semester – possibly beginning with Wills and computer labs.
 - 3. Cost per copy for students – 5 cents for b/w and 15 cents per color. Students will still receive \$15 per semester in copy funds (100 color copies or 300 b/w or combination)

4. Students may add funds to their account in the library.
 5. Existing services will remain the same until new printer setups are completed.
- g. Update on Esports – Brendan Beal
- i. Esports begins this fall with Brendan Beal as the coach. Nominal Esports scholarships have been awarded. There are currently 15 members on the Esports team and Brendan has encouraged all of the team to remain diligent in studies and class attendance. Brendan also requested that TAC Committee members be positive across campus and support the Esports to gain respect for this new season. Montevallo is leading the way as first University in State of Alabama. Esports is an affiliate vendor of Peach Belt conference and not governed by NCAA rules and regulations. Games will be on TWITCH.com, owned by Amazon.

V. Other Business

- a. Banner 9 update – Amanda stated that Banner 9 INB is up and running. Most forms have been shut off from Banner 8 over the past weekend. All “Z” forms are not in Banner 9 yet but should be transferred over soon. Next Banner project will be to implement the Banner 9 self-service apps but dates have not been determined at this time.
- b. FormFusion, Argos, and Intellectcheck systems will be moved to the new server on August 29th.
- c. In an email follow-up to question on status of DUO, the Two-Factor Authentication (DUO) project has been delayed and work will resume in September 2019.

****Item may require action or vote***

Next meeting (Merrill Room) September 10, 2019 12:30PM-1:30PM