

# *Technology Advisory Council (TAC)*

## *April 17, 2019 Meeting Minutes*

**Attendees: Courtney Bentley, Brendan Beal, James Pope, Cassie Raulston, Charlotte Ford, Amanda Fox, Kira Thomas, Susan Hayes, Josh Miller, Kris Mascetti, Justin Barrick, Craig Gray, Lisa Brown, Deborah Braswell, Dan Valentine.**

**Non-attendees: Gheni Platenburg, Brian Prady, Wesley Hallman, Tim Nash, James Cranford**

- I. Minutes from 3/14/19 TAC Meeting Approved
- II. Old Business
  - a. \*Digital Communications Committee - Email guidelines proposed revisions – Courtney Bentley. Motion approved to pilot a new campus communications with following provisions:
    - i. The new campus communications will be piloted over the summer and re-evaluated in October 2019 once faculty, staff and students are given a chance to provide feedback. Communications archives will be saved online. Communications will be sent twice a week instead of daily. Monday would be all campus communications, Thursday would be reminders and updates. Vallo Voice and Falcon Digest will now be one communication tool and will retain name of Vallo Voice.
- III. **New Business**
  - a. Department Updates
    - i. IS&T: Projects deployment update, including DUO (Two Factor Authentication) – Victoria Long: Victoria will be scheduled to present on projects deployment at the May TAC meeting. Craig presented information to TAC on DUO. DUO is critical for identity management and is used by most State Institutions. DUO has 2 factor identity authentication requirement with UM's implementation beginning in May 2019 and will be mandatory for all faculty/staff/students. Along with DUO, IS&T is migrating accounts to Office 365, starting with IS&T first, then out to other campus departments. This will allow UM campus to have virtually unlimited inboxes and provide notifications/alerts if anyone is trying to logon to individual accounts.
    - ii. IS&T: Security Policy – Craig Gray: Craig informed TAC that he is required to report to the UM Board on Data Governance compliance. Current UM policies 01.011 (Computer Resources Security) and 01.014 (Information Security Program) will be reviewed and updated into one policy for UM Board approval. Policy 01.011 was originally written in 1999 with updates in 2010 and deals with use and abuse of information resources at UM. Policy 01.014 was written in 2009 and deals with compliance with Federal compliance in safeguarding confidential and private financial and related information the University received in the course of business as required by law. Some of the offices and responsibilities listed in 01.014 are no longer in existence at UM and need to be updated. Craig will be working to update these policies for current compliance, clarification and combining UM policies 01.011 and 01.014 for an all-inclusive, updated UM policy on information Security for UM. Items noted to be addressed are: 1) moving data to a third party vendor, 2) mandated security awareness across campus with everyone required to complete security awareness training, and 3) where institutional data can be placed. 3 or 4 volunteers are needed to help edit this effort and plan is to get to Faculty Senate in May for further edits or suggestions.
    - iii. IS&T: Change management policy – Victoria Long: Kris Mascetti stated the Change Management Policy will be brought to the May TAC meeting for review and vote.

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- iv. Banner 9 INB status update – Susan Hayes: Per update from Kathy Adams, IS&T XXXXXX, UM is still experiencing an authentication error when trying to sign into Banner 9 in production. Ellucian is assisting in problem resolution. Amanda Fox also informed members of TAC this does not involve current Banner Self-Service registration and student advising profiles. There will be training with Faculty once Banner 9 Self-Service is brought on-line.
- v. E-Sports update – Brendan Beal: There is currently a good interest in E-Sports at UM with current recruiting efforts for 15 players by Fall 2019. The recruits will consist of approximately 1/3 current students, 1/3 High School seniors, and 1/3 transfer students. The UM E-Sports team is in the Peach Belt Conference and will be playing 2 games, League of Nations and Fortnite. The program can be a good low budget recruiting tool for UM also.

#### **IV. Subcommittee Reports and Actions**

- a. Academic Support – Lisa Brown: In January 2019 the Academic Support Subcommittee made recommendations on classroom standardizations for Comer 104 (premium equipment), Harman 119, UMOM 309, Comer 204, and Davis Choir Room. It was determined that Comer will have standard equipment, along with UMOM and Harman. Other classroom to be updated in Fall 2019.
- b. Digital Communications – Courtney Bentley
  - i. \*Web presence updates – The motion to accept the Web Presence Updates UM policy 01.015 was approved unanimously
- c. Executive – Susan Hayes: Requests to add or edit information on TAC website can be made through Executive committee. Susan will request that Projects and Planning Committee section be set up for updates and information postings.
- d. Policy and Procedures – NEED CHAIR
- e. Projects and Planning – Kris Mascetti: Projects and Planning committee has been formed and will include Vanessa Cottingham, Sarah Hendren, John Denson, and Kris Mascetti. The overall goal of this committee is to 1) review IS&T strategic plan that TAC created and 2) get members onboard to understand how projects work in IS&T and bring updates to TAC.
- f. University Operations – Amanda Fox and Cassie Raulston – STILL NEED CHAIR
  - i. Falcon Print update: Michelle Crandall updated campus with email stating that printers are beginning to be installed in approved areas. Deborah Braswell recommended that access for ADA compliance be added to the new printers being installed.

**Next meeting (Merrill Room) May 16, 2019 @11:00AM**

**Respectfully,  
Susan Hayes, TAC Secretary**