

**PAYROLL CALENDAR  
MONTHLY PAID EMPLOYEES  
2020**

MONTHLY		
YEAR	PR #	CHECK DATE
2020	1	1/2/2020 Thursday
2020	2	1/31/2020 Friday
2020	3	3/2/2020 Monday
2020	4	4/1/2020 Wednesday
2020	5	5/1/2020 Friday
2020	6	6/1/2020 Monday
2020	7	7/1/2020 Wednesday
2020	8	7/31/2020 Friday
2020	9	9/1/2020 Tuesday
2020	10	10/1/2020 Thursday
2020	11	11/2/2020 Monday
2020	12	12/1/2020 Tuesday

**Monthly Leave Reports must be approved by 11:59 pm on the  
5th of each month.**

**All changes to the monthly payroll must be delivered to HR prior  
to the 20th of the month.**