



Campus Parking: What You Need to Know

The University of Montevallo parking permit is good from May 2019 until May 2020.

General Information

1. Vehicle registration is a web-only procedure.
2. You should purchase one parking decal per vehicle registered.
3. Parking decals are \$35 each.
4. Please **DO NOT** come to the University Police Department to pick up your parking decal. Decals will be processed as follows:
 - A. Commuter Students- Decal will be sent to the mailing address you supply when you register for your decal.
 - B. Residential Students- Decal will be mailed to your UM mailbox located in Farmer Hall. You will not have access to this box until you move onto campus.
 - C. Disability Permits- You must register your vehicle for a University parking decal first, whether you are a commuter or resident. Once you receive your decal, take it to the Disability Support Services Office along with your state issued disability parking placard paperwork. DSS will swap the decals out and issue a disability permit.

Vehicle Registration Instructions

1. Use a computer that is connected to a working printer.
2. From www.montevallo.edu, click on Current Students.
3. Click on Banner Self Service, log in using your M# and PIN.
4. Click on Student
5. Find and click the Bosscars Parking Decal link
6. Open the Register Permit/Vehicle Tab and follow the instructions on each page.
7. You may register more than one vehicle. However, you must register each vehicle separately (one-at-a-time). An additional \$35 charge will be assessed for each permit.
8. Print the confirmation page. The confirmation page serves as your temporary parking permit. Display your temporary permit only while parking on campus.
9. Place decal in the front lower passenger-side windshield of your vehicle (right side if sitting inside your vehicle).
10. If you haven't received your parking decal by the date listed on your temporary permit, contact UMPD. Note* Residential students will need to wait until they move onto campus to receive their decal since it will be mailed to their UM mailbox in Farmer Hall.
11. The temporary permit is valid from the moment you register your vehicle until Sept. 2nd. After September 2nd, the temporary permit is only valid for 14 days from the date you register your vehicle.
12. Any vehicle that parks on university property must have a UM Parking Permit.

Temporary Parking Permits are for short-term use in the event that your University-registered vehicle is being repaired or if your parking permit is temporarily misplaced or forgotten. These may be obtained at UM Police Dispatch Office, located in the Physical Plant, 24-7. Guests must also register their vehicle through the UM Police Dispatch office to receive a Temporary Permit.

Student Permit Placement - Upon registration, commuter and resident student drivers will be issued a decal (sticker) parking permit. **These parking permits are to be affixed to the inside front windshield, on the lower passenger side.** Decal permits should not be taped but properly attached to the windshield, in full view from the front of your vehicle. Failure to comply may result in parking privileges being revoked.

Campus Parking Zones - Responsibility for finding an authorized parking space rests with the operator of each vehicle. The lack of parking spaces in a certain area or inclement weather is not a valid excuse for violation of University parking regulations. By matching the color of the parking permit with the color of the parking space (see list below), surface striping, or signs in the parking areas, drivers will ensure adequate parking for all and avoid receiving tickets for parking in unauthorized areas. 20-minute parking spaces on campus are enforced 24 hours a day/seven days a week.

Parking Zone Colors & Permit Types

RED zone – Commuter students

GREEN zone – Residence Hall students

WHITE zone – Faculty/Staff

BLUE zone – Persons with disabilities

YELLOW zone – Overflow/All Permits (parking spaces only, not curbs)

For questions regarding UM parking permits or parking regulations, please call the UM Police Department at 205-665-6155 or visit www.montevallo.edu/public-safety/