

LETTER OF GOOD STANDING

Please note the following conditions:

- *The University of Montevallo only accepts transfer work from regionally accredited institutions.*
- *Students who fail a course or who are taking a course to improve a grade must do so at UM. Therefore, any such course taken at a transfer institution will not be accepted as a transfer course by UM.*
- *Students may not transfer any credits to UM taken at another college or university while on academic suspension.*
- *All Education majors must receive approval from Teacher Education Services in order for a transfer course to be applied to the teaching field and/or professional studies.*

Name: _____ **Student ID: M** _____

Date of Birth: _____ **Major:** _____

Institution to Attend: _____ **Term:** _____

Address to Send Form: _____

Upon completion of the course(s), it is the responsibility of the student to request that an official transcript be sent to the UM Registrar's Office at the address above:

Student Signature: _____

This student has permission to take the following course(s) as a transient student:

Transfer Course	Title	Credit Hours	UM Course	Title	Credit Hours

Advisor Signature: _____ **Date:** _____

Director of Teacher Ed Services: _____ **Date:** _____
Required for Teacher Certified Programs

Forward form to the Registrar's Office for final approval

Certification of Academic Standing (to be completed by the Registrar's Office)

- _____ *Student is in good academic standing.*
 _____ *Student is not in good academic standing but is eligible to return to the University of Montevallo.*

Registrar's Office Signature: _____ **Date:** _____