

**PAYROLL CALENDAR
MONTHLY PAID EMPLOYEES
2019**

MONTHLY		
YEAR	PR #	CHECK DATE
2019	1	1/2/2019 Wednesday
2019	2	2/1/2019 Friday
2019	3	3/1/2019 Friday
2019	4	4/1/2019 Monday
2019	5	5/1/2019 Wednesday
2019	6	5/31/19 Friday
2019	7	7/1/19 Monday
2019	8	8/1/2019 Thursday
2019	9	9/3/19 Tuesday
2019	10	10/1/2019 Tuesday
2019	11	11/1/2019 Friday
2019	12	12/2/19 Monday

**Monthly Leave Reports must be approved by 11:59 pm on the
5th of each month.**

**All changes to the monthly payroll must be delivered to HR prior
to the 20th of the month.**