

# Technology Advisory Council

## September 12, 2018 Minutes

- I. 18/19 secretary - Susan Hayes elected with all in favor
- II. New meeting times discussed
- III. New membership structure discussed (attached)
  - a. Will correction spelling to Brendan Beal and Delia Mathews
- IV. New subcommittees introduced and discussed as follows (attached)
  - a. Communication – chairs Kira Thomas and Courtney Bentley
    - i. Includes technology for communication, WOC, Digital Signage, Social Media, Email
    - ii. Craig Gray suggested WOC remain separate subcommittee. Discussion and delayed vote.
  - b. Executive – chair Susan Hayes
  - c. Policies and Procedures – chair Jennifer Ray
    - i. Includes Data Governance, policies and procedures review
    - ii. Data Governance Work Group membership does not change.
    - iii. Jennifer Ray will serve as temporary chair until new chair is named
  - d. Projects and Planning – chair needed
    - i. Includes projects list, budgets, and planning
  - e. Operations – chair Cate Guenther
    - i. Includes infrastructure, enterprise systems, Print Management, Computer Deployment
- V. Charge and Membership of the Academic Support Committee
  - a. Charge attached.
  - b. Cate Guenther move to approve charge. All in favor.
- VI. Data Governance – Jennifer Ray
  - a. The work is continuing. Next steps include collecting data types and drafting a data governance policy
- VII. Software Approval VPAT, SSAE, FERPA, ADA (including Integrations with Canvas and Web) – Craig Gray (attached)
  - a. All software used must be ADA compliant and approved by IS&T; Possible policy update for reimbursement of purchased technology; May be allowed exceptions for single use software under \$1500 requiring less than 14 hours of IS&T time. However, the license policy must be reviewed by IS&T; Discussion regarding single instructor use – policy/procedure not yet developed.
- VIII. IT Strategic Plan Update

### Subcommittee Reports:

1. You Belong at Montevallo landing site – part of the Modern Brand marketing campaign
2. Use of office accounts, rather than individual accounts for mass emails – discussion, no decision reached
3. Buttons/Links – discussion regarding the need to move toward using simple links rather than buttons on UM webpages
4. Falcon Print update reported (attached)

### Handouts:

Revised TAC Membership/Committee Listing  
Academic Support Charge  
Software Approval email  
Falcon Print update email