



## Policy 01:145 – Safety and Health

The University is committed to ensuring that a safe, secure and healthful environment is provided for faculty, staff, students and visitors.

Each department head and/or supervisor is responsible for assuring that employees and students are properly trained in safe working procedures; have safe equipment and tools, and knowledge to use them properly; routinely follow approved safety procedures; and, that the work environment is as free as possible from safety and health hazards.

Colleges, departments, or other units using or generating hazardous materials are responsible for maintaining accurate records to track hazardous materials from their purchase or generation through their storage or disposal.

The University Chief of Police coordinates Fire and Life Safety for the campus. The Chief is responsible for conducting such inspections and reviews as are necessary.

Each individual has a personal responsibility to act in a safe manner by taking positive actions that minimize risks and prevent accidents; maintaining a conscious awareness of safety; carefully following University and departmental safety guidelines; and promptly reporting unsafe conditions. General Safety and Health

*Approved 2/99*

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