

# TECHNOLOGY ADVISORY COUNCIL

September 13, 2017

Approved October 11, 2017

Attendees: Kathy Adams, Mary Beth Armstrong, Deborah Braswell, Jay Cofield, Audrey Crawford, Amanda Fox, Chris Gaskill, Craig Gray, Cate Guenther, Victoria Long, Kris Mascetti, Delila Mathews, Tim Nash, Tracy Payne-Rockco, Jennifer Ray, Douglas Smith, Heather Tinsley, Karen Willingham, Jordan Wilson

Non-attendees: Dawn Makofski, BJ Posey, Kira Thomas

Also attending: Tiffany Bunt

- 1) Minutes of August 14, 2017 meeting were approved unanimously as written
- 2) CIO Update:
  - a) Project Update:
    - i) Info about projects will be posted on the IS&T website
    - ii) Very smooth start to the Fall Semester; Solution Center tickets spiked at the beginning, as expected, and decreased quickly
    - iii) Deployment: finished during the summer with the exception of a few
    - iv) Review of current projects
    - v) J. Cofield and K. Adams will develop project intake sub-committee
    - vi) Board of Trustees approved to finish the fiber project; there will be three main arteries around campus
- 3) Web Oversight Committee update
  - a) Still work to complete; content managers downsizing; regular meetings will be scheduled
- 4) Strategic Plan
  - a) Get feedback to K. Mascetti; it needs to be finalized here so it can be forwarded to other groups for their feedback
- 5) TAC website:
  - a) WOC will discuss where to put it
- 6) Social Media sub-committee
  - a) Need policy development; can have guidelines or have policy; committee needs to decide; what do we want to accomplish with social media; guidelines for faculty, staff & students
  - b) K. Willingham, C. Guenther (co-chair) and D. Braswell volunteered to be on the committee; will also have representatives from other areas of campus
- 7) Print management sub-committee
  - a) V. Long will be involved; C. Guenther will co-chair
- 8) Distance Education Advisory Committee eLearning Handbook Recording policy:
  - a) Audra White is the chair of the sub-committee; this is the year to review the handbook and make changes
  - b) K. Adams communicated the concerns to A. White who said the DEAC will tackle the recording policy first in hopes to have that in place for the Spring semester

Respectfully,  
Kathy Adams  
TAC co-chair