

TECHNOLOGY ADVISORY COUNCIL

April 18, 2018

Approved May 9, 2018

Attendees: Kathy Adams, Mary Beth Armstrong, Deborah Braswell, Jay Cofield, Audrey Crawford, Chris Gaskill, Cate Guenther, Craig Gray, Victoria Long, Dawn Makofski, Kris Mascetti, Delila Mathews, Tim Nash, Kira Thomas

Non-attendees: Amanda Fox, BJ Posey, Jennifer Ray, Tracy Rockco, Douglas Smith, Heather Tinsley, Cage Williamson, Karen Willingham

- 1) Minutes of March 14, 2018 meeting were approved unanimously as written
- 2) CIO Update – C. Gray
 - a) Project intake/development process: project intake information and current project information are on the IS&T page; only projects that have conflicting timelines or demands on resources will go through TAC
 - b) Alert Us buttons: certain offices have them; will be expanded to include more buttons as well as software on every desktop except lab machines; there will be training on how to use them; these will alert the Police that their immediate attention is needed; the alert uses the location of the computer
 - c) ADA compliance agreement: OCR offered UM an alternative agreement; it has been signed; we still need to meet obligations but it changes the timelines; gives us two years to complete; report only at the end of the process
 - d) Strategic Plan: feedback has been received; will present to the Board of Trustees in May; will probably form smaller groups in the Fall and begin work
 - e) IS&T will move the remaining segments of the network to run through filtering system; has already happened on student side; the entire network will be moved by the end of May
 - f) Downtown wifi: fiber is going in right now; it's in full swing; access points going up soon
 - g) Computer Refresh/Deployment: should receive first partial shipment today; deployment will begin soon
- 3) Web Oversight Committee – MB Armstrong
 - a) Reviewed OCR agreement
 - b) WOC webpage and e-mail address is live
 - c) Business Affairs has created standard tuition pages; all tuition information should link to those
- 4) Print management sub-committee – C. Guenther
 - a) Data has been gathered
 - b) The sub-committee will meet again
 - c) Vendors will be invited to campus
- 5) Social Media sub-committee
 - a) Faculty had a lot of questions
 - b) Sub-committee will meet again to discuss questions
- 6) Faculty sub-group – J. Cofield
 - a) J. Ray will make final changes to communication document and post on SharePoint; still funnel everything through the Solution Center; focus is on more communication from IS&T
 - b) Solution Center gets ticket; assigns to IS&T managers; if project, then will be directed to complete intake form; V. Long will meet with the initiator; V. Long will complete rubric & get with appropriate manager to determine timeline; communication will be done through the ticket system
- 7) Data Governance – C. Gray
 - a) Steering committee met Friday
 - b) Each pillar is asked to develop a timeline of completion for their area
 - c) Hope to have draft of policies ready to review by the November Board of Trustees meeting
- 8) E-mail subcommittee – K. Adams
 - a) All feedback has been collected

- b) No changes are needed
 - c) Work is being completed by IS&T to update Active Directory; expect to have ready in early June
- 9) Service Level Agreements – K. Adams and C. Gray
- a) They are available on SharePoint
 - b) Will go live on the web and start being used by IS&T
 - c) Contact K. Adams and J. Cofield if you have questions/comments
- 10) Banner 9
- a) Although slow, progress is being made
 - b) Had Online Requisition training in March
 - c) Scheduling Employee Profile training soon
- 11) Project Management by Guiding Principle discussion – C. Gray
- a) Presented diagram used by IS&T employees when working on projects
- 12) Delila Mathews is added to the Mobile Device sub-committee

Respectfully,
Kathy Adams
TAC co-chair