



## Policy 01:025 – Naming of Campus Facilities and Programs

To recognize persons, businesses or charitable foundations whose commitment to the University has been extraordinary, or whose association will bring credit to the University, the University may express appreciation through the naming of buildings, rooms or other campus facilities or programs. Nominations for such recognition may be made by faculty, staff, alumni, Trustees, friends of the University, or the University of Montevallo Foundation.

Individuals may be nominated based upon their exemplary effort and commitment to the missions, goals, and operation of the University. In general, nominations for the naming of buildings, other facilities or programs will not be reviewed earlier than two years following the resignation, retirement, or death of a University employee or no earlier than two years following the death of other nominees associated with the University. The Board of Trustees, however, may waive the waiting period. In addition, the Board may at any time recognize individuals, businesses or charitable foundations whose philanthropic support is significant.

Nominations and documentation should be submitted to the Executive Director of the University of Montevallo Foundation. After appropriate review of the nominee's credentials, the President may recommend such recognition to the Board of Trustees for consideration. The final authority for naming buildings, rooms or other campus facilities or programs rests with the Board; no formal commitment for such recognition may be made without Board approval.

The Executive Director of the University of Montevallo Foundation is responsible for maintaining detailed procedures and guidelines for the naming of buildings, rooms or other campus facilities, and programs based on financial and other considerations and for evaluating their effectiveness.

*Approved 5/99*

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