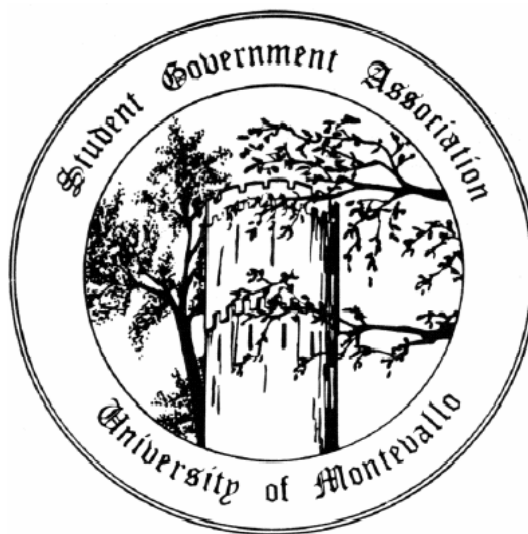


SGA CONSTITUTION



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8. May appoint assistants in any area deemed necessary, subject to a 2/3 approval of the Executive Council.
9. UPC Coordinator shall be responsible for monitoring the UPC budget and submitting a proposed budget to the Budget and Finance Committee at the SGA allocation hearing.

ARTICLE II

Committee Chairmen Duties

Section 1. The following committees and their Chairmen are entrusted to plan and execute activities and programs described herein:

1. Arts & entertainment—responsible for the development and implementation of fine arts, issue-related, and entertaining programs such as lectures, performing artists, and comedians.
2. Concerts—responsible for the organization of entertaining live musical performances.
3. Movies—responsible for the planning of Drive-in Movies which will be held at least once each semester.
4. Publicity—produces and distributes publicity material for all UPC events both on and off campus.
5. Special Events—responsible for bringing unique and fun activities to Montevallo's campus.

ARTICLE III

Salaries

Section 1. The Coordinator shall receive \$175.00 monthly throughout the term of office.

Section 2. Salaries shall be paid to the student(s) actually in office. A temporary officer shall receive the salary of the person they replace.

Section 3. No other member of the UPC is to be paid unless there is a change in the bylaws that must be approved by a two-thirds vote of the Student Senate.

ARTICLE IV

Meeting Procedure

Section 1. The Executive Council shall conduct business only when a majority of voting members is present.

Section 2. The director shall remove any Executive Council member that misses three meetings during the school year from office.

ARTICLE V

Approval of Events

Section 1. The Director of Student Life must approve all UPC events. All contracts must have the signature of the UPC Coordinator, Director of Student Life, and the UM Business Manager.

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- A. The University Program Council Coordinator shall be elected in the Student Government Association spring elections.
- B. All candidates for UPC Coordinator must have at least a 2.25 cumulative GPA at the University of Montevallo and must maintain this GPA throughout the tenure of office.
- C. All candidates are subject to all rules and regulations set forth in the SGA election laws.
- D. The UPC Coordinator shall serve the same term of office as the elected officials of the Student Government Association.
- E. Any vacancy in the office of UPC Coordinator shall be filled by the Executive Council by plurality vote.

Section 2. Committee Chairmen

- A. The coordinator shall receive applications for the Chairmen positions.
- B. All Chairmen must have at least a 2.00 cumulative GPA at the University of Montevallo and must maintain this GPA throughout the tenure of office.
- C. The UPC Coordinator shall appoint the Chairmen of the UPC and they must be approved by 2/3 vote of Senate.
- D. The same process as described in Article V, Section 2, shall fill any vacancies in any of the chairman positions.

ARTICLE VI

Bylaws

Section 1. When consistent with the Constitution, Bylaws may be adopted and amended by a 2/3 vote of the Executive Council.

ARTICLE VII

Amendments

Section 1. The power to amend and repeal the Constitution or any part there of, rests in the Student Senate. This power may only be exercised with a 2/3 vote of the members present.

Section 2. Amendments may not be voted on at the same Student Senate meeting at which they are presented.

BYLAWS

ARTICLE I

Duties of the Coordinator

Section 1. The Coordinator of the University Program Council shall have the following powers and duties:

- 1. Preside over meetings of the Executive Council and vote only in the case of a tie.
- 2. Act as the directing agent of the committee chairmen and ensure that all UPC projects are completed in an efficient manner.
- 3. Serve as an ex-officio member of all UPC committees
- 4. Maintain office hours at a minimum of eight per week.
- 5. Attend all meetings of the Student Senate, be subject to its absence policy, and maintain permanent privilege of the floor.
- 6. Formulate the UPC budget for the coming year and present it to the Budget and Finance Committee at the allocation hearings.
- 7. May remove any committee head that has been appointed.

PREAMBLE

We, the members of the Student Senate at the University of Montevallo, in order to coordinate and execute the entertainment function within the University proper; to promote cooperation among student, faculty, and administration, do hereby establish this constitution.

This constitution will be effective immediately upon the approval of the SGA Student Senate, the SGA President, and the President of the University of Montevallo.

ARTICLE I

Name of Organization

Section 1. The name of this organization shall be the University Program Council.

Section 2. The University Program Council will be under the auspices of the SGA Student Senate.

ARTICLE II

Membership

Section 1. Any registered student of the University of Montevallo may participate as a member of the University Program Council, such membership to be subject to the provisions of this Constitution and Bylaws and all rules and regulations adopted pursuant thereto.

Section 2. Each committee shall have as many members as are necessary for the proper administration of its functions.

ARTICLE III

General Organization

Section 1. The University Program Council shall consist of a Coordinator, and committees with each committee having a chairman.

Section 2. The Director of Student Life or a representative shall serve as the advisor to the University Program Council.

Section 3. The Student Senate shall be the policy making body for the University Program Council.

ARTICLE IV

Executive Council

Section 1. The Executive Council shall be the governing body of the University Program Council.

Section 2. The Executive Council shall consist of the Coordinator, SGA Treasurer, and Committee Chairmen. The Coordinator shall vote only in the case of a tie.

Section 3. The Executive Council shall meet on the call of the coordinator.

Section 4. All meetings of the Executive Council shall be open to the public, provided however, that when the Executive Council shall deem itself in Executive Session. Executive Session can only be called in the case of discussing the good name and character of an individual.

ARTICLE V

Selection of Coordinator and Committee Chairmen

Section 1. Coordinator

UNIVERSITY OF MONTEVALLO STUDENT GOVERNMENT ASSOCIATION CONSTITUTION

Preamble

Under the authority granted by the Board of Trustees and the President of the University of Montevallo, we establish this constitution for the Student Government Association of the University of Montevallo, in the pursuit of quality education, in the protection and fostering of liberties guaranteed by law, and in the provision of services for the students.

ARTICLE ONE

Name of Organization

The name of this organization shall be the Student Government Association.

ARTICLE TWO

Membership and Privileges

Section 1. All registered students at the University of Montevallo are, upon payment of the Student Activity fee, members of this organization, such membership to be subject to all rules and regulations as may be herein and hereafter enacted by this organization.

Section 2. Members of this organization shall be entitled to vote in Student Government elections.

Section 3. In Student Government Association school or class elections, members may vote only for candidates from the school or class in which they are enrolled.

Section 4. Students have the right to counsel. Each student who is charged with a violation of the honor system or University regulations or any other lawfully adopted rules has the right to be fully informed in writing of charges placed against him/her, and the right for a speedy trial before the Justice Council in which he/she shall be afforded due process of law. Such student will have the right to request in his/her behalf the appearance of any student or University personnel. No charges may be brought against such student where the commission of the alleged offense occurs more than one year prior to the written charges being lodged with the Justice Council nor may such student be tried twice for the same offense. The student shall not be compelled to testify against himself/herself, but may testify in his/her own behalf. Students are entitled to fair trials in which the authorities for the prosecution and defense of cases are separate and distinct from the authorities for the trial of such cases.

ARTICLE THREE

General Organization

Section 1. The Student Government Association shall be organized into three branches: The Legislative, The Executive, and The Judicial.

ARTICLE FOUR

Legislative Branch

Section 1. All powers granted herein shall be vested in the Student Senate.

Section 2. The Student Senate shall consist of thirty members.

(1) The senate shall be comprised as follows: There will be three senators each from the freshman, sophomore, junior, and senior classes. There will be two senators from the graduate school. There will be two

senators from the College of Business and the College of Fine Arts. There will be three senators from the College of Education. There will be four senators from the College of Arts and Sciences. There will be one adult returning student senator, one international student senator, one commuter senator, one athletic senator, and one minority senator.

(2) All sophomore, junior and senior senators and/or college senators shall be elected during spring general elections by a plurality vote of those students registered. The adult returning senators shall be elected during spring general elections by plurality vote of those adult returning students registered. The commuter senator shall be elected during the spring general elections by plurality vote of those commuter senators registered. The graduate senators shall be elected during spring general elections by plurality vote of those graduate students registered. The International senator shall be elected during spring general elections by plurality vote of those International senators registered. The minority senator shall be elected during spring general by plurality vote of those students registered as minority students as defined by the University of Montevallo. The athletic senator shall be elected during spring general elections by plurality vote of those students who participate in varsity athletics for the University of Montevallo. Any senate position that is not filled by this process will be filled by the President of the Student Senate, with approval of two-thirds of the Student Senate.

(3) Installation of student senators shall be held before the end of the semester they are elected. Those student senators who are appointed shall be installed at the first senate meeting following their appointment.

(4) Student senators shall serve a term of one year or until successors are installed.

(5) No student may qualify to be a candidate for senator unless he/she plans to be a member of that class, college, or group during the year of service. To be eligible to be a senator, the candidate must have a 2.25 cumulative GPA at the University of Montevallo, or a 2.9 GPA for the previous semester, and must maintain this 2.25 cumulative GPA throughout the tenure of office.

(6) A senator shall automatically forfeit his/her membership in the Student Senate if he/she is absent, unexcused, from two meetings of the Student Senate during a semester. One excused absence (deemed excusable by the President of the Senate) is permitted during the year with written approval by the President of the Senate.

(7) All vacancies occurring in the Student Senate shall be filled by appointment of the President of the Student Senate with the approval of two-thirds of the membership of the Student Senate.

E. Any Freshman Forum member may be impeached by a vote of two-thirds of Freshman Forum. This vote can only be taken when quorum of Freshman Forum is present. The Freshman Forum Advisor shall choose a new member of the Freshman Forum to replace the impeached member. If the impeached member is a Senator or officer in Freshman Forum, the Freshman Forum will vote for a replacement from their own body.

1400.4 Freshman Forum Executive Officers

- A. PRESIDENT whose duties shall include:
 - 1. Have responsibility for the operation of Freshman Forum, in conjunction with the Freshman Forum Advisor.
 - 2. Preside over regular and special meetings of Freshman Forum.
- B. VICE PRESIDENT whose duties shall include:
 - 1. Perform the duties of the President in his/her absence, inability to serve, or at his/her request.
 - 2. Oversee all activities of Freshman Forum committees formed.
 - 3. Assist the SGA Vice President in assigning members of Freshman Forum to SGA standing committees.
 - 4. Schedule required meeting attendance, as stated in 1300.1 Section D.
- C. SECRETARY whose duties shall include:
 - 1. Keep minutes of all Freshman Forum meetings.
 - 2. Be responsible for official correspondence of Freshman Forum, unless otherwise provided for.
 - 3. Notify members of all Freshman Forum meetings.
 - 4. Shall be responsible for delivering the Freshman Forum's yearly report to the Executive Secretary.
- D. TREASURER whose duties shall include:
 - 1. Be responsible for general supervision of finances, as they exist.
 - 2. Act as liaison for Freshman Forum between the SGA Treasurer and the UPC Coordinator.
- E. CHAPLAIN whose duties shall include:
 - 1. Open all Freshman Forum meetings with devotion.

UNIVERSITY OF MONTEVALLO STUDENT GOVERNMENT ASSOCIATION UNIVERSITY PROGRAM COUNCIL CONSTITUTION AND BYLAWS

CONSTITUTION

1400.2 Freshman Forum Selection Process

- A. The fifteen members of Freshman Forum shall be chosen within one month of the beginning of each fall semester by an application and interview process.
- B. Applications shall be due at the start of the fall semester on the Friday of the first week of classes. Applications should consist of the following:
 - 1. An application form with appropriate contact information.
 - 2. One essay of no more than 350 words in length covering the question(s) listed on the application. The Freshman Forum Advisor will decide on the topic(s) of the essay
 - 3. A resume listing previous high school and community activities and honors.
- C. The above requirements will be the only basis for grading applications.
- D. The application judges shall consist of:
 - a. Freshman Forum Advisor
 - b. Administrative Vice President of the SGA
 - c. Leadership Development Coordinator
- E. The names of the applicants shall be withheld from the judges during the application process. All applications should be submitted to the SGA President or Director of Student Life.
- F. First cuts will include from 12 to 20 students, depending on the natural break of the application grades and number of participants.
- G. The remaining applicants shall be interviewed by a diverse panel of judges including but not limited to one male, one female, and various races, and consisting of the following:
 - 1. SGA President
 - 2. Freshman Forum Advisor
 - 3. SGA Vice President
 - 4. Treasurer
 - 5. Vice President for Student Affairs or a representative

1400.3 Election and Voting of Senators and Officers

- A. Three freshmen senators will be elected from twelve appointed members of Freshman Forum. There will be open, self-nominations and a discussion of each nominee will be held by the remaining Freshman Forum members. Each forum member will vote for three nominees to fill the senator positions. The votes for freshman senators will be done by secret ballot.
- B. The President, Vice President, Secretary, Treasurer, and Chaplin of Freshman Forum will be chosen from the Freshman Forum members who were not elected to senator positions. They will be elected by open floor and/or self-nominations and voted on by the remaining members.
- C. All freshman senators will not only participate in student Senate, but will also be required to adhere to the Freshman Forum guidelines set forth in 1300.1.
- D. All proposed bills will be discussed by a quorum of the members at a prior meeting before a bill is put before student Senate. These votes will be used as guidelines for the three freshman senators voting in student senate.

Section 3: SUMMER STUDENT SENATE

(1) The Summer Senate shall consist of all senators attending summer session and any qualified applicants appointed by the Summer President of the Student Senate.

(2) If neither the President of the Senate nor the President pro tempore is able to attend summer meetings, then the President of the Senate shall appoint a chairperson who shall be responsible for the duties of the Vice President in his/her absence.

(3) The functions of the Summer Senate shall be as follows:

- A. To review the student issues.
- B. To pass resolutions of opinion which are clearly marked as coming from the Summer Senate

(4) Under no circumstances shall the Summer Senate have the power to pass legislation.

Section 4: POWERS AND DUTIES

(1) The Student Senate shall determine its rules and procedures, censure or dismiss a member by a two-thirds vote of its membership upon one week written notice to him/her, and they shall hold regular meetings at a fixed time and place at least once every two weeks.

(2) The presiding officer of the Student Senate shall be the Vice President of the Student Government Association. The Student Senate shall elect a President pro tempore from among the membership with a majority vote. The President pro tempore shall act as presiding officer in the absence of the President of the Senate or in the event the President of the Senate assumes the office of President of the Student Government Association.

(3) The Student Senate shall recommend an allocation of the Student Activity fee to the President of the Student Government Association and the President of the University of Montevallo. The Student Senate shall begin its allocations hearings at a date recommended by the SGA Treasurer and the Chairperson of the Budget and Finance Committee to be approved by a majority of the Student Senate. This recommendation by the Senate should be made before Summer Semester for the following fiscal year.

(4) The Student Senate shall approve appointments of the President of the Student Government Association to the Executive Cabinet and University committees by a two-thirds vote of the entire membership.

(5) The Student Senate, with a two-thirds vote of its membership, shall have the power to require the SGA President to establish temporary standing committees to study problems and propose legislation.

(6) The Student Senate shall vote articles of impeachment against the President, Vice President, or any other Student Government Association Officer. Impeachment shall require a two-thirds vote of the membership of the Student Senate.

(7) Each senator shall be required to serve three office hours per month. These hours will be accounted for in a log that will be checked at the end of each month by the Secretary of the Student Senate. Each month that office hours are not complete will count as an unexcused absence from the Student Senate. These absences will be reported to the SGA Vice President, in order that appropriate action may be taken.

(8) It is recommended that Senators serve their office hours in the Student Life or Student Government offices during regular business hours of the University of Montevallo.

(9) Each senator will be required to serve on one of the Student Senate Standing Committees as described in Chapter 205 of the SGA Code of Laws. The SGA Vice President will determine the number of permitted absences for said committees at the beginning of each legislative semester. Violation of the pre-described number of committee absences will result in one senate meeting absence.

Section 5: STUDENT SENATE PROCEDURES

(1) The quorum for the conduct of business shall be two-thirds of the membership of the Student Senate.

(2) A parliamentarian will be present at all Student Senate meetings to ensure that proper parliamentary procedure is being followed.

ARTICLE FIVE

Executive Branch

Section 1. All executive powers shall be vested in the President of the Student Government Association who shall be assisted by a Vice President, a Treasurer, and other members of the Executive Cabinet, as the President shall appoint.

Section 2. The President of the Student Government Association shall have the following powers and duties:

(1) To submit to the Budget and Finance Committee his/her proposed budget for the year by the date that is set by the committee and the SGA Treasurer.

(2) To appoint all members of the Executive Cabinet with the approval of two-thirds of the membership of the Student Senate.

(3) To remove any executive officer that he/she has appointed.

(4) To call special meetings of the Student Senate.

(5) To create or abolish Executive Cabinet positions with the approval of two-thirds of the Student Senate.

(6) To veto Bills of Law passed by the Student Senate. If the President does not veto such acts within ten days after passage, such acts become law without the President's signature.

(7) To require, when requested, a written interpretation by the Justice Council on any provisions of the Constitution or the Student Government Association Code of Laws.

(8) To present to the Student Senate each University semester a report on the Student Government Association activities.

(9) To serve as the official representative of the SGA and the student body and attend SGA functions.

(10) To serve as a member of the SGA Faculty Advisory Committee.

(11) To maintain a minimum of eight office hours each week.

Section 3. The Vice President of the Student Government Association shall have the following responsibilities:

(1) To execute the powers and duties of the President of the Student Government Association in his/her absence.

Members will be allowed two absences from a Freshman Forum related activity with an excused absence.

- C. The Freshman Forum Advisor will set the standards for excused absences. Three instances of tardiness to Freshman Forum will result in dismissal from Freshman Forum. An appointment will be made by the Freshman Forum advisor to replace this person.
- D. A replacement name shall come from the next available person whose interview score was the next highest. If no interview applicants are available, a name is to be submitted from the list of general applicants. Providing none of the original applicants are available, the advisor is to nominate an individual who he/she feels will contribute to the forum.
- E. Freshman Forum representatives shall have permanent speaking rights at all Student Senate meetings, but will not be granted voting privilege. The elected Freshman Senators from Freshman Forum shall retain voting privileges in Student Senate.
- F. Each representative from the Freshman Forum will be present at all scheduled Freshman Forum meetings, unless properly excused by the advisor. Freshman Forum meetings shall consist of:
 - a. Lessons in parliamentary procedure.
 - b. The political structure and policies of the University.
 - c. In-depth review of the Fledgling.
 - d. A review of campus administration and how to contact them.
 - e. How to write legislation.
 - f. Review of past legislation and its effect on campus.
 - g. History of the University and how this affects the student body.
- G. Meetings may also include guest speeches from campus officials or other speakers, and attendance at other campus meetings, such as College Night Committee, Interfraternity Council, Panhellenic, and University Program Council. Meetings shall also consist of topics the advisor and members feel are important. Time should be set aside for the planning of special events and activities held by the Forum.
- H. The Freshman Forum shall meet on a time agreed upon by two-thirds of the members.
- I. A special Freshman Forum meeting can either be called at the request of the Freshman Forum Advisor, the Freshman Forum President, or two-thirds of the members of Freshman Forum.
- J. Freshman Forum members are required to maintain a cumulative GPA of 2.50. Failure to comply will result in dismissal from the Freshman Forum. An appointment will be made by the Freshman Forum Advisor as stated in 1300.1, D to replace this person.
- K. The quorum for the conduction of business shall be two-thirds of the membership of Freshman Forum. All decisions made by the Freshman Forum must be made by majority vote. All members share equal voting power.
- L. The Freshman Forum shall supervise the publication of the Freshman Record in conjunction with the Office of Student Activities.

- A. The admission price of all performances shall be determined by the members of the College Night Committee.
- B. Tickets purchased may not be returned.
- C. Complimentary tickets shall be issued to the following: Leaders, President of the SGA, University President, Admissions Office, Press, College Night Committee, College Night Judges, Alumnus of the Year, and Dedication Recipients. Each side will be given rows A-M for their respective side seating. These tickets may not be transferred to anyone other than the intended side recipient. The College Night infractions committee shall set all infractions pertaining to ticket infractions.
- D. The Ticket Committee shall determine the number of tickets that may be sold to any student or other individual.
- E. The Ticket Committee shall announce the time and place tickets will be sold.
- F. No person except students enrolled at the University of Montevallo shall be allowed to sit in either cheering section.
- G. Cast, crew, cabinet members, flunkies, and cow tails may purchase tickets prior to the regular sale. The sale of these tickets shall be governed by the regulations set forth in 1200.12.

1300.13 Evaluation of College Night

- A. The Chairman of the College Night Committee shall appoint a committee to evaluate College Night and to make recommendations for the following year.
- B. The College Night Judges' evaluations shall be presented at a special student body meeting by the College Night Chairman, or be published in The Alabamian.

1300.14 Regulations

- A. College Night Regulations will be recommended by the College Night Committee and approved by the Senate.
- B. Regulations shall be made clear to all leaders and cabinet members who will be responsible for seeing that they are enforced.
- C. Infractions of regulations must be reported in writing to the Chairman of the College Night Committee within two working days of the infraction or the discovery thereof. If an infraction of the above regulations occurs, an Infraction Committee, which shall be made up of a sub-committee of the College Night Committee, shall review and, if necessary, investigate the infraction claim. The Infraction Committee shall report to the College Night Chair the Subcommittee's finding and penalty if an infraction did occur. The College Night Chair will have the responsibility of informing the College Night Leaders.

TITLE XIV
FRESHMAN FORUM

1400.1 Forum Structure

- A. The Freshman Forum shall be constructed of fifteen students of freshman classification at the University of Montevallo.
- B. Each representative from Freshman Forum will be present at all SGA Senate meetings each semester and three Executive Cabinet meetings per semester.

(2) To preside over all meetings of the Student Senate and to cast a vote only in the case of a tie.

(3) To appoint all committees of the Student Senate and serve as an ex-officio member of all such committees.

(4) To keep and make available a permanent record of all the legislation and resolutions brought forth to the Student Senate. All minutes of Student Senate meetings and a permanent record of the Constitution and the Student Government Association Code of Laws must also be kept.

(5) To serve as a member of the Executive Cabinet and attend all of its meetings.

(6) To serve as a member of the SGA Faculty Advisory Committee.

(7) File a written report of his/her activities with the SGA Advisor at the end of his/her term.

(8) To assist the President in all appointments to the Executive Cabinet.

(9) To maintain a minimum of eight office hours each week.

Section 4. The Treasurer of the Student Government Association shall have the following powers and duties:

(1) To be responsible for the surveillance of all expenditures made by the Student Government Association.

(2) To sign all requisitions for the Student Government Association.

(3) To assist the Chairperson of the Budget and Finance Committee in establishing a date to begin allocation hearings for the Student Activities fee.

(4) To serve as a member of the Executive Cabinet and attend all of its meetings.

(5) To execute the duties of and maintain records concerning the SGA Short-term Loan Program.

(6) To serve as an ex-officio member of the Budget and Finance Committee.

(7) To serve as a member of the UPC Executive Council.

(8) To approve, by contractual signature, all University Program Council events.

(9) To attend all Student Senate meetings, be subject to its absence policy, and have permanent privilege of the floor.

(10) To maintain a minimum of five office hours each week.

Section 5: ABSENCES

(1) An executive officer of the Student Government Association shall be considered in absence if he/she is absent, unexcused, from any meeting of the Executive Cabinet; or absent, unexcused, from one meeting of the Student Senate during a semester. If the officer is found to be in absence, he/she shall be required to forfeit the office. Additionally, if the officer has not executed his/her powers and duties for a period of five class days, the officer will be considered in absence.

(2) If the President of the Student Government Association is determined by the Student Senate to be in absence, the Vice President shall take his/her place until the end of the term and the President pro tempore of the Student Senate will assume the duties of Vice President.

(3) If any executive officer other than the President is determined by the Student Senate to be in absence, the President shall appoint a substitute to serve for the duration of the term. This appointment must be approved by a two-thirds vote of the Student Senate.

(4) Senators will be allowed one absence from a meeting of the Student Senate with an excused absence per semester. Failure to comply with the absence policy will result in dismissal from the Student Senate.

(5) Any senator and executive officer shall be considered in absence if he/she is absent, unexcused, from any meeting of the Senate committee to which he/she has been appointed by the SGA Vice President. One additional excused absence, deemed by the SGA advisor, from a committee meeting is permitted during the semester. If any senator or executive officer is found not to be executing the duties and responsibilities of the Senate committee to which he/she has been appointed, the senator or executive officer will be considered in absence.

Section 6: ELECTION OF EXECUTIVE OFFICERS

(1) Each candidate for President, Vice President, and Treasurer must have attended the University of Montevallo the semester preceding the election. Each candidate must have at least a 2.4 GPA at the University of Montevallo or a 3.0 for the previous semester, and must maintain at least a 2.4 GPA throughout the tenure of office.

(2) The President of the SGA must be of at least junior academic status when sworn into office.

(3) The President, Vice President, and Treasurer of the Student Government Association shall be elected in the Spring Elections and each must receive at least fifty percent of the votes cast in their respective races. Should no candidate receive fifty percent of the vote cast in a particular race, a run-off election between the two candidates receiving the most votes shall be held within seven calendar days.

(4) Elected Executive Officers shall serve a term of one year or until successors are installed.

ARTICLE SIX

Judicial Branch

Section 1. Judicial power shall be exercised in Justice Council, to be composed of an equal number of faculty members and students, none of who are administrative personnel. However administrative personnel may be used to fill quorum when faculty members are not available. The number of members shall be ten (five students and five faculty members). Decisions will be by a two-thirds vote of the membership present and eligible to vote.

Section 2. The President of the University will appoint faculty members to serve on the Council. These members will serve on a three-year basis. Student members, at least one of who must be an incoming junior, will be appointed by the SGA President, with approval of two-thirds of the student Senate. The incoming junior appointee shall serve two years, subject to the confirmation of the Student Senate at the beginning of the second year.

Section 3. The Student Senate may create other necessary offices for the prosecution and defense of cases, and any such minor courts that may be necessary.

Section 4. The Justice Council will have original jurisdiction in cases involving the Honor Code, major rules and regulations of the University, and in interpreting the

- G. A women's volleyball match shall be included as a scheduled sport of College Night and shall be played on the second Saturday preceding the Saturday College Night performance.
- H. Two basketball games, one for men students and one for women students, shall be included as a scheduled part of College Night activities. The first shall be the women's game and shall be played on the Sunday afternoon preceding College Night. The second shall be the men's game and shall be played on the Saturday of the final College Night performance.
- I. Cheerleading judging shall occur during halftime of the men's basketball game. Each side shall have a maximum of six (6) minutes (including any set up or breakdown of accessories) for their routine. Each side shall be responsible for their sound equipment, although they may both use the same equipment. Gold Side Cheerleaders shall perform first in even numbered years, and the Purple Side Cheerleaders shall perform first in odd numbered years. Judge(s) shall be arranged by the Cheerleading Coordinator, a designated member of the College Night Committee.

1300.11 Finances of Each Side

- A. Each side shall be allotted \$1,600 for College Night expenses. This is to include costumes, lighting, staging, carpenter work, lumber and all other expenses involved. Neither gifts nor donations may be accepted from any business, organization or person by either side.
- B. All purchases shall be made through the University of Montevallo by utilizing procedures outlined by the University Business Manager.
- C. There shall be no collecting of fees from individual students to defray College Night expenses.
- D. Each side shall appoint a Business Manager to serve as a purchasing agent and accountant to handle funds appropriated to the respective sides.
- E. It shall be the responsibility of the Purple and Gold Business Managers to schedule, before noon on the day of the Friday performance, an appointment with the University Business Manager and Treasurer in order to submit all receipts and bills and itemized accounts of all expenditures. The University Business manager and Treasurer shall have the authority to penalize either side for failure to comply with the prescribed procedures and regulations.
- F. All property purchased with this money shall be the property of the Student Government Association and is not to be sold by either side. In addition, if College theatre equipment is used, then the leaders and the College Night Committee with the approval of the Department of Communication Arts can make arrangements on a reciprocal basis. All properties not given to the College theatre are to be stored for the use of future College Night Cabinets.
- G. No gifts shall be given to cabinet members or leaders in the name of the crews.
- H. The net profit from College Night as determined by the Business Manager of the University shall be used to purchase a gift for the University or for the improvement of College Night activities. The College Night Committee and President of the University must approve this expenditure.

1300.12 Admission

- 7. Adding or deleting dialogue
 - 8. Any other changes identified by the College Night Committee.
 - H. A sub-committee composed of University of Montevallo faculty members shall be present at the Thursday and Saturday night performances in order to determine what, if any, intentional changes occurred in either or both College Night shows. This sub-committee shall meet immediately following the Saturday night performance. Concerns from Leaders about changes as well as changes agreed to by both Sides shall be submitted to the sub-committee prior to the Saturday morning meeting.
 - I. All members of the College Night Committee shall be presented at the Saturday night performance and may be called to convene prior to the Grand Finale if the College Night Committee Chairman deems such a meeting necessary.
- 1300.10 Athletics
- A. All facilities and/or equipment used in conjunction with College Night athletics shall be governed by the policies of the Kinesiology Department for said facilities and/or equipment. The athletic representatives of the Purple/Gold cabinets, with the Coordinator for Athletics of the College Night Committee, shall be responsible for making all arrangements pertaining to athletics.
 - B. Persons serving as officials and/or scorekeepers shall be qualified and non-partisan.
 - C. Persons who have played or coached intercollegiate sports during the academic year shall not be eligible to coach. A student is considered "part of the University of Montevallo team" in a sport if he/she meets any of the following criteria:
 - 1. Does not practice but receives athletic related financial aid for the sport.
 - 2. Is ineligible to compete but practiced with a squad or team in the sport.
 - 3. Was eligible to compete but not permitted to do so, other than taking part in practice sessions with the squad or team in the sport.
 - D. See section 1200.5 concerning eligibility for all participants in College Night activities.
 - E. Wherever reasonable, College Night athletics shall follow the rules in practice by University of Montevallo athletics. However, out of necessity and in consideration of different time constraints and differing competitions, College Night Athletic rules may differ. Rule changes or differences must be approved and disseminated by the College Night Committee by the end of the fall semester. Leaders of both sides, as members of the College Night Committee, shall be responsible for informing their respective athletic leaders.
 - F. A men's soccer game shall be included as a scheduled sport of College Night activities. This game shall be played on the Saturday preceding the Saturday College Night performance.

Constitution. The Justice Council will hear appeals from the other officers and administrators as they deem appropriate.

Section 5. The Justice Council will elect its own chairperson and other officers as appropriate. The Council will adopt rules of procedure, subject to the approval of the Student Senate by a two-thirds vote, the Justice Council, and the Vice President for Student Affairs. It will maintain written files and will keep complete files in the Vice President for Student Affairs' office. It will file written notices to the President of the Student Senate, the President of the SGA, and the Vice President for Student Affairs of any interpretation of the law or of this Constitution.

Section 6. No faculty or student, who has been directly, or indirectly, involved in the charge, may sit on the council hearing any complaint against the student.

Section 7. Prosecuting or defense authorities may lodge appeals from decisions of the Justice Council with the Vice President for Student Affairs. Cases involving suspension may be appealed to the President of the University. Any appeal should be written and should state specifically the reasons for the appeal. This statement should be filed with the Vice President for Student Affairs within five academic days after the Justice Council hearing. The Vice President for Student Affairs is responsible for processing the appeal.

ARTICLE SEVEN

Method of Amendment

Section 1. All amendments to this Constitution must be proposed by one of the following methods:

- (1) By a motion and a vote of four-fifths membership of the Student Senate.
- (2) By a petition presented in writing to the President of Student Government Association carrying the signatures of at least 5 percent of the membership of the Student Government Association.

Section 2. Proposed amendments to this Constitution shall be adopted by a two-thirds vote of the Student Government Association Senate.

Section 3. All proposed amendments of this Constitution must be approved by the President of the Student Government Association and the President of the University.

Section 4. The ratification of this constitution will cause the older one to expire: officials presently in office will remain in office until the next election.

STUDENT GOVERNMENT ASSOCIATION CODE OF LAWS

TITLE I - CONSTRUCTION OF LAWS

Chapter 100 - Systems of Student Government Association Laws

The following shall be the system of the Student Government Association Code of Laws, to be observed in the official codification of said Laws as established by law:

- A. There shall be fourteen titles, all dealing with related and similar topics and each composed of a number of numerically designated chapters, as follows:

Title I	(100-199)	Code of Laws
Title II	(200-299)	Executive Branch
Title III	(300-399)	Legislative Branch
Title IV	(400-499)	Judicial Branch
Title V	(500-599)	Student Qualification Law
Title VI	(600-699)	Election Law
Title VII	(700-799)	Finance Law
Title VIII	(800-899)	House Government Law
Title IX	(900-999)	Academic & Social Affairs Law
Title X	(1000-1099)	Resolutions
Title XI	(1100-1199)	General Laws
Title XII	(1200-1299)	Student Publications
Title XIII	(1300-1399)	College Night Regulations
Title XIV	(1400-1499)	Freshman Forum

TITLE II

EXECUTIVE BRANCH LAWS

Chapter 200-Executive Cabinet

200.1 The President and Vice President of the Student Government Association shall appoint with approval of two-thirds of the membership of the Student Senate, the members of the Executive Council who shall be responsible for the execution of their duties and who may be removed from office at any time by the President of the Student Government Association.

200.2 The President of the Student Government Association shall serve as the representative to the Presidents Council of Alabama Student Government Associations.

200.3 Student Trustee

- A. The Student Senate in accordance with Executive Order Number 23, issued by the Governor of Alabama on October 29, 1971, shall select the Student Trustee annually. Annually, following the installation of the new Senate, the President of the SGA shall receive applications from students possessing a 2.50 or above cumulative grade point average, or minimum 3.00 for the previous semester. The student must receive a majority of the votes of the Student Senate with a runoff held with the top two vote

- J. Tools, materials, supplies, and make-up shall be retained by the respective sides and stored in the College Night Building.
 - K. Arrangements for facilities to be used for preparation of College Night productions shall be made by the College Night Committee representative.
 - L. The College Night Committee Chair in consultation with the College Night Committee shall designate the Winner of the \$50 award for best College Night program cover design.
 - M. Rental of costumes, props and/or set pieces by either side is prohibited. Exceptions to the rule may be permitted at the discretion of the College Night Committee.
 - N. There will be no fire, in any form, used in Palmer Hall.
 - O. Sides shall not use any props that could be considered as weaponry unless approval is granted by the Palmer Hall Manager.
- 1300.9 The College Night Performance
- A. College Night ceremonies shall begin at 7:00 p.m. each evening. Cheering shall begin immediately after the SGA President's welcome at 7:00 p.m., and actual performances shall begin at 7:30 p.m.
 - B. Productions shall be timed for points on Saturday night. Each side shall be permitted a total of 1 hour and 15 minutes to set the stage, give their production, and strike the set. Any curtain call will be included as part of the time performance.
 - C. On actual nights of the performance, unauthorized cheering shall not be allowed in Palmer Hall. Each side shall be allowed two cheers, two chants, and the Purple-Gold College Night Yell. Cheering shall begin immediately following the SGA President's welcome at 7:00 p.m.
 - D. Intermission shall be 15 minutes each night. On Friday night immediately following the dimming of the lights after intermission, the SGA President shall introduce on stage the recipient of the College Night Dedication. Following acceptance remarks by the dedication recipient, the SGA President shall introduce on stage candidates for Mr. and Ms. University of Montevallo and announce the winners. On Saturday night immediately following the dimming of the lights after intermission, the SGA President will acknowledge the dedication recipient, Mr. and Ms. University of Montevallo, the Alumnus of the Year, and the members of the College Night Committee and ask all to stand and be recognized. The period of time allotted for all recognition shall be 10 minutes.
 - E. Dress will be by mutual agreement of the College Night leaders and the SGA President.
 - F. Sides alternate position on program each year.
 - G. No major changes may be made in the productions after Thursday night. A major change is considered to be any of the following intentional actions:
 - 1. Adding or deleting characters
 - 2. Adding or deleting musical numbers
 - 3. Adding or deleting scenes
 - 4. Adding or deleting choreography
 - 5. Adding or deleting sets
 - 6. Adding or deleting lighting effects

- E. Information on judging procedures, including official judges' rating scales, shall be given to the students before College Night work begins and results will be shared with the College Night leaders within 24 hours of the Saturday night performance.
- F. Judges shall be asked to make constructive criticisms to the College Night Committee, in order that the students may evaluate their work.
- G. The point system applicable to any given College Night shall be made available to the membership of each side.

1300.8 Preparation for College Night

- A. With the exception of University facilities used for athletic practices and cheerleader practices and tryouts, no University facilities shall be available for College Night preparations until the registration day of the second semester. Tryouts will be scheduled during the first days of the spring semester. The College Night building will be made available to each side on the first day the University is open in the spring semester.
- B. College Night preparation shall be done only in designated areas between the hours of 8:00 a.m. and 1:00 a.m. Beginning the week of auditions, preparation hours shall be 8:00 a.m. to 1:00 a.m. Sunday through Thursday and 8:00 a.m. to 8:00 a.m. Friday and Saturday.
- C. Beginning the Sunday prior to productions on Wednesday and ending with Friday night, curfew shall be 1:00 a.m.
- D. The intent of College Night is to produce an original script and musical score, while recognizing and understanding that some elements may be adapted; all adaptations need to be noted in the program or announced prior to the production.
- E. The usual class attendance policy followed during the entire year shall be followed during the College Night period.
- F. The production books for each side must be turned in by noon on the day of Friday performance. A side shall be penalized one point for turning the book in late. Book content requirement shall be met as established. The books for each side cannot contain the UM ID numbers of the students registered for a side, but only their names.
- G. Electric signs shall be limited to one for each side. These signs shall not exceed 9 feet in height or width. The sign is to be supported by posts that extend two feet from the bottom of the sign and are inserted into the designated pipes provided for the signs. The signs shall be raised the second Thursday of College Night activities, to be followed by a joint pep rally. The leaders and the SGA President shall arrange the preparations. Signs shall be judged and allotted points based upon design, creativity, and originality by a committee of three judges appointed by the College Night Committee.
- H. Leaders and directors shall be in charge of setting up rehearsal schedules and following them with a minimum of wasted time.
- I. All equipment (whether borrowed or owned by a particular side) must be removed from Palmer Auditorium and returned to its proper location by 8 a.m. of the Tuesday following College Night. The College Night infractions committee shall set all infractions in regard to equipment infractions.

receivers, if necessary. The secretary of the Senate shall notify the President of the University and the Governor of Alabama of the Senate's choice. The Student Ex-Officio Trustee's appointment will become official upon the approval of the Governor. The same process will fill any vacancies in the post within two weeks of the vacancy.

- B. Duties of the Student Trustee include the following:
 1. Faithfully attempt to represent the student body, including preparation of valid support for SGA measures that come before the Board of Trustees.
 2. Attend all Student Senate meetings, be subject to its absence policy, and have permanent privilege of the floor.
 3. Serve as a voting member of the Executive Cabinet and be subject to its absence policy.
 4. Attend all SGA-Faculty Advisory Committee meetings.
 5. File a written detailed report with the President of the Senate and the SGA President following each Board of Trustees meeting.
 6. Maintain and post complaint/suggestion box located in the Post Office, Anna Irvin Dinning Hall, the Information Desk, and Carmichael Library.
 7. Attend Faculty Senate Meetings.

200.4 President Pro-Tempore

- A. The Student Senate shall elect, from within its membership, a member to serve as the President Pro-Tempore by a majority vote.
- C. Duties of the President Pro-Tempore shall include the following:

1. Execute the powers and duties of the President of the Senate in his/her absence.
2. Help the President of the Senate in the execution of his/her duties.
3. Serve as a member of the Executive Cabinet and to attend all of its meetings.
4. File a written report of his/her activities with the SGA Advisor at the end of his/her term.

Chapter 201-Executive Cabinet Appointments

201.1 The term of office for Executive Appointments shall end upon the 30th day of April or until their successors are installed. The new executive appointments shall be done two weeks prior to graduation.

201.2 The Executive Cabinet shall consist of the SGA President, Vice President, Treasurer, Student Trustee, and the following officials who are appointed by the SGA President with the assistance of the SGA Vice President:

- A. EXECUTIVE SECRETARY whose duties shall include:
 1. Attend and keep minutes of all Executive Cabinet meetings.
 2. Attend and keep minutes of all SGA Advisory Committee meetings.

3. Notify members of Cabinet meetings.
 4. Handle all SGA correspondence, including that of the President, Treasurer, and UPC Director.
 5. Update and maintain the SGA website
 6. Organize and compile the SGA Annual Report
 7. Post and maintain a minimum of five office hours per week.
 8. Check office hours for Executive Cabinet.
 9. Attend all Senate meetings, be subject to its absence policy, and have permanent privilege of the floor.
- B. ADMINISTRATIVE VICE PRESIDENT whose duties shall include:
1. Assist the SGA Vice President with all Senate committees.
 2. To oversee the production and publication of The Fledgling.
 3. Assist the President of the SGA in duties whenever called upon.
 4. Attend all Executive Cabinet meetings and Senate meetings and be subject to their absence policies, and have permanent privilege of the floor.
 5. Maintain and post office hours at a minimum of seven hours per week.
 6. Conduct and oversee all elections involving the Student Government Association, the University Programming Council, the Gold and Purple Leaders, and Mr. and Miss University of Montevallo, or any other referendums necessary to the University of Montevallo.
 7. Inform the Director of Publicity as to the results of said elections as soon as the results are available.
- C. SENIOR CLASS PRESIDENT whose duties shall include:
1. Represent the Senior Class on campus and initiate class activities, including but not limited to holding one senior class meeting per semester.
 2. Attend all Cabinet and Senate meetings and be subject to their attendance policies.
 3. Coordinate the dedication and planning of Elite Night.
 4. Act as the representative for the senior robing on Founders' Day, Fall Graduation, and Spring Graduation.
 5. Help organize and carry out the Senior Class Project along with the Vice President for Student Affairs.
 6. Maintain and post office hours at a minimum of six hours a week.
 7. Coordinate the SGA Banquet at which Senate installation will occur.
- D. DIRECTOR OF PUBLICITY whose duties shall include:
1. Be responsible for publicizing all Student Government Association events.
 2. Be responsible for clearing all SGA publicity with the Director of Student Life or Student Life Secretary.

- athletic event. It is the responsibility of each side representative to pick up the athletic roster three days after submission.
- D. Cast members must be enrolled for at least six credit hours during spring semester.
 - E. College Night leaders should ensure that students participating with their respective sides do not participate in College Night for more than a total of five years unless special permission is granted by petitioning the College Night Committee.
 - F. The President of the SGA, the student College Night Committee member and all Palmer Staff shall not be participating members of either side. A nonpartisan sound engineer shall also be hired for College Night
 - G. Sides may not enlist or receive help from any individuals not on the eligibility lists.
 - H. Leaders and Cabinet Members responsible for preparation of eligibility lists must meet with a representative from the Office of the Vice President for Student Affairs during the final weeks of the fall semester to discuss specifics of eligibility requirements.
 - I. After eligibility lists are approved, should a student decide to leave the side they originally declared, they may support the other side but may not participate in any events or activities for which points are awarded.
- 1300.6 Date of College Night
- A. There shall be three College Night performances held on a Thursday, Friday and Saturday night. The Saturday performance is to be the 5th Saturday night after the date class resumes in the spring semester.
 - B. There will be a dress rehearsal performance on Wednesday night prior to the performance on Thursday. The dress rehearsal may be open to the public except when the College Night Committee deems it inappropriate.
- 1300.7 Decisions
- A. Decisions shall be based on the College Night point system as determined by the College Night Committee.
 - B. Ratings shall be made on Saturday night only by a panel of three judges that shall be made up of persons directly connected with the theatre, preferably with experience in musical theatre, and with no known acquaintances on either side. These three judges are to be chosen by a sub-committee consisting of a member of the College Night Committee (who is to be chairman of the selection committee) and two other faculty members appointed by the Chairman of the College Night Committee. Honorarium and travel expenses for College Night judges will come from the College Night fund.
 - C. Immediately following the conclusion of the last Saturday night performance, cabinet and cast introductions shall be made. The first show shall make their complete introductions first; immediately following; the second show shall make their complete introductions.
 - D. After the Saturday night performance and introductions, the SGA President will announce a total pre-performance score directly followed by the "catch phrase" for the final College Night Winner.

College Night production that the University of Montevallo owns the rights to the entire College Night performance

- F. Students submitting scripts or music must sign and date releases, at the time of submission, giving ownership of scripts and music selected to the University of Montevallo. Permission to use script, music, or lyrics will be granted only to the original artist. Requests must be made in writing to the chair of the College Night Committee. No fees or charges will be assessed to the original artist for use. Ownership remains with the University of Montevallo.

1300.4 Cabinet

- A. The maximum number of cabinet members shall be 25, excluding the leaders. The maximum number of cow tails or flunkies shall be 25. The maximum number of cheerleaders shall be 15 with an addition of not more than two mascots.
- B. The writer of the chosen script will, if eligible, automatically become a member of the Script Committee.
- C. Cabinet members shall be chosen by the second week in October, the exact date to be determined by the leaders and Chairman of the College Night Committee. All cabinet positions must be filled at this time unless it is necessary to replace persons who are ineligible or who resign.
- D. Leaders shall be able to remove persons from official capacities.
- E. Cabinet members must have a cumulative GPA of at least 2.25 on work attempted at the University of Montevallo and be enrolled and continue to be enrolled as a full-time undergraduate student during the fall and spring semesters.

1300.5 Selection of Sides and Eligibility

- A. The leaders shall select their respective cabinets, as indicated above, having in mind a fair and equal distribution of talent. Before any student may be placed on a cabinet he/she must be contacted and his/her permission given.
- B. All participants in College Night must be enrolled at the University of Montevallo and have a cumulative GPA of 2.0 on work attempted at the University of Montevallo. Graduate Students may participate in College Night only if they are enrolled in a graduate program. A comprehensive alphabetized list (last names first) of College Night participants must be turned in by noon of the second Tuesday of spring semester. College Night leaders are responsible for picking up eligibility lists after they have been checked, no later than noon on the second Friday of spring semester. After the initial lists are checked for eligibility, each side may submit no more than 25 additional names to be checked. In no case will a student be declared eligible after the third Wednesday of spring semester.
- C. One complete, alphabetized (last names first) athletic roster, listing all the students who will participate in any sport, will be submitted by noon on the second Tuesday of the spring semester. A student must be on the participants list and eligible to play for a specific sport in order to participate in a given

3. Attend all Executive Council meetings and Senate meetings, be subject to its absence policies, and have permanent privilege of the floor.

4. Maintain and post a minimum of five office hours per week.

E. DIRECTOR OF SOCIAL SERVICES whose duties shall include:

1. Conduct and oversee at least four Social Service projects each semester that will benefit the University, community, or state.
2. Promote "Relay for Life" and any other such activity that will benefit and/or educate the University of Montevallo student body.
3. Conduct at least one blood drive during each academic semester.
4. To attend at least three social events sponsored by campus organizations.
5. Supply the Director of Publicity with all necessary information at least ten days prior to the event, for promotion.
6. Assist the Administrative Vice President with any and all student elections.
7. Maintain and post office hours at a minimum of five hours per week
8. Attend all Executive Cabinet and Senate meetings and be subject to their absence policies, and have permanent privilege of the floor.

F. S.T.A.R.S. COORDINATOR whose duties shall include:

1. Serve as the official University student representative for the Student Teams Advocating Realistic Solutions of Alabama and Higher Education Partnership of Alabama.
2. Attend all S.T.A.R.S./Higher Education Partnership meetings held in Montgomery.
3. Coordinate a committee to implement the S.T.A.R.S. program on campus.
4. Appoint an assistant.
5. Campaign for campus participation in the Higher Education Rally held annually in Montgomery.
6. Coordinate Higher Education Day/Rally with the Office of Student Affairs.
7. Attend all faculty Higher Education committee meetings.
8. Oversee coordination of voter registration drives.
9. Attend Executive Cabinet meetings and Senate meetings and be subject to their absence policies, and have permanent privilege of the floor.

G. FRESHMAN FORUM ADVISOR whose duties shall include:

1. Shall be a previous Freshman Forum member at the University of Montevallo.
2. Attend all Freshman Forum meetings and oversee all activities of the group.
3. Shall be one of the Freshman Forum application judges, and shall be part of the interviewing panel.

4. Shall set Freshman Forum members attendance policy for campus organizational meetings during each semester, and shall establish what will be acceptable as an excused absence.
5. Shall be able to appoint an assistant advisor that is a previous Freshman Forum member at the University of Montevallo, and whose duties shall be equal to that of the Freshman Forum Advisor.
6. Attend all Executive Cabinet and Senate meetings and be subject to their absence policies, and have permanent privilege of the floor.

H. Senate Secretary whose duties shall include:

1. Attend and keep minutes of all SGA Senate meetings.
2. Read the Short Title of resolutions and the Comments section of all bills.
3. Deliver all legislation to the appropriate persons.
4. Notify SGA members at least two days prior to all SGA meetings unless a special session is called.
5. Assist in organizing and compiling the SGA Annual Report.
6. Post and maintain a minimum of five office hours per week.
7. Check office hours for Senators.
8. Attend all Senate meetings, be subject to its absence policy, and have permanent privilege of the floor.

I. Chaplain whose duties shall include:

1. Open Senate meetings and Executive Cabinet meetings with devotion.
2. Attend all Executive Cabinet meetings and Senate meetings, be subject to their absence policies, and have permanent privilege of the floor.
3. Coordinate all SGA sponsored religious events, with a minimal requirement of four (4) events per academic year. These events should emphasize religious diversity, and at least one of these events must be focused on a denomination or religion that is held by a minority of students on campus.
4. To serve as the chairperson of the Religious Emphasis Committee whose purpose is to advise and assist the Chaplain in coordinating all SGA sponsored events. The committee shall consist of:
 - a. A student representative from each campus affiliated religious group.
 - b. And where there is no organized group for a denomination with the city of Montevallo, a student representative from that church's college group will be appointed by the said group.
5. To inform local ministers of all SGA sponsored religious events and to suggest various ways in which these ministers can meet the needs of the student body of the University of Montevallo as well as be available and supportive of the college groups at the churches if they request support.

- C. Leaders for the next year shall be nominated by the Cabinets of the respective sides.
- D. Candidates for leader may also qualify by petition. 50 students whose names were on that side's approved eligibility list from the current year and must be accompanied by the written permission of the nominee must sign petition. The nominee's scholastic average must be checked before the nomination is valid or the petition is circulated.
- E. The ballot for election of each side leader shall contain the names of the candidates in alphabetical order.
- F. Leaders shall be declared elected by a simple majority. In case of tie or lack of majority, run-off elections will be held between the two candidates who receive the most votes.
- G. Nominations shall be posted two weeks prior to election. Petition deadlines shall be one week following nomination period.

1300.3 Writers and Scripts

- A. Any person who writes and submits a College Night script must be a full-time student enrolled at the University of Montevallo in the semester that the script is submitted. Writing shall be done on a competitive basis. Collaborative efforts are allowed, but all ideas shall remain secret.
- B. The College Night Committee shall set up a special Script Consultant Committee to give advice to those writing. This committee shall consist of representatives the Departments of English, Music, and Theatre.
- C. Script writers shall submit finished scripts to the Chair of the College Night Committee by the first Friday in October. Each script shall be designated for the Gold or Purple side and should take into consideration the expectations of the community and the standards of College Night. Sides must choose one of the appropriately submitted scripts for College Night production. In addition, each side must submit a final and completed script (as it will be used in the performance) on Wednesday, one week prior to the dress rehearsal performance.
- D. Deadline for submission of music is the second Tuesday after spring semester classes begin in January. Music to be used in the show (a sufficient amount containing melodic lines and lyrics for each number) should be submitted to the College Night Chairman who will appoint a subcommittee to review the music for originality and appropriateness, providing necessary recommendations and suggestions.
- E. Production scripts, music, lyrics, costume and stage designs shall become the property of the University of Montevallo. It will be the responsibility of each Side Leader to inform all participants of the

1100.1 The Senior Class President shall be elected as provided in Title VI.

TITLE XII
STUDENT PUBLICATIONS

Chapter 1200-Student Publications Board

1200. 1 Since the Student Publications should operate without governmental influence, the supervisory, policy-making, and financial aspects of Student Publications are vested in the Student Publications Committee (SPC), which is composed of University of Montevallo faculty, staff, and students.

TITLE XIII
COLLEGE NIGHT REGULATIONS

1300.1 Preparation for Election of Leaders.

A. Leaders shall be nominated by the respective Side Cabinets or by petition.

1. The Side Cabinets shall nominate at least two people for each leader position no later than two weeks following College Night.
2. The current College Night Leaders shall submit the Side Leaders' nominations to the SGA in accordance with SGA election application deadlines.
3. Students who are petitioning for inclusion in the College Night Leader election must also submit petitions to the SGA in accordance with SGA election application deadlines.

B. Any nominee for leader must:

1. Be nominated by the respective Side Cabinets or be eligible by petition.
2. Be a senior, or be no more than 6 semester hours from senior status. The six hours must be successfully completed by the end of the summer term.
3. Have attended the University of Montevallo for the previous year.
4. Have a cumulative GPA of at least 2.25 on work attempted at the University of Montevallo, and be enrolled and continue as a full-time undergraduate student during the fall and spring semesters in which they serve as leader.
5. Have served on the Side Cabinet for at least one year.
6. Be qualified as a production coordinator and have sufficient understanding of College Night to organize and oversee all phases of work and keep it running smoothly, with a minimum waste of time, and with a maximum of results.
7. If elected, be in fulfillment of the above requirements at the beginning of the fall and spring semesters during the year in which they serve as leaders. If an elected student is ineligible at any time during their year of service or unable to fulfill the position of College Night leader, a special election may be held.
8. Students not in fulfillment of leader qualifications at the time of nomination must meet with the Vice President for Student Affairs to determine whether they may reasonably be expected to attain leader eligibility status by the fall semester during which they would serve as leader.
9. An individual may serve as College Night leader only one time.

1300.2 Method of Election

- A. Elections shall be held according to the SGA Constitution.
- B. Each side shall have two co-leaders, one man and one woman.

6. Attend the events or programs of campus affiliated religious groups to show them support and offer assistance and have knowledge of different religions practiced at the University of Montevallo in order to provide support for anyone who request religious support.
7. Maintain and post office hours at a minimum of three per week.
8. Be involved in a church system of personal spiritual growth from a source he or she deems necessary in order to be spiritually supportive to the student body.

K. Parliamentarian whose duties shall include:

1. Ensuring that all Executive Cabinet and Student Senate meetings are conducted in accordance with Robert's Rules of Order.
2. Calling any member or guest to a meeting of either the Executive Cabinet or Student Senate out of order in regards to parliamentary procedure.
3. Having the power to bar any senator, Executive Cabinet or Freshman Forum member or guest in any SGA meeting who is being repeatedly called out of order.
4. Serving as an ex-officio member of the Code of Laws Committee.
5. Being available to explain provisions of parliamentary procedure in regards to actions of the SGA to the Executive Cabinet, Senate, or Freshman Forum members, or to any member of the student body.
6. Attending all meetings of the Executive Cabinet and Student Senate, being subject to their absences policies, and having permanent privilege of the floor.

201.3 Each executive cabinet member will be required to serve on one of the Student Senate Committees as described in Chapter 205 of the Student Government Association Code of Laws. Each Committee Chair shall determine the number of permitted absences for each committee at the beginning of each legislative semester. Violation of the pre-determined number of committee absences will result in one unexcused Senate absence.

Chapter 202 - Executive Salary Law

202.1 Salaries may be paid to SGA officials on a monthly basis or individual officials may choose to be paid at the end of each semester by notifying the SGA Treasurer and University Business Manager of their decision.

202.2 Salaries are hereby set as follows:

	Monthly Rate	Yearly Total
A. President	\$200.00	\$2200.00
B. Vice President	175.00	1925.00
C. Treasurer	130.00	1430.00
D. UPC Coordinator	175.00	1925.00
E. Senate Clerk	30.00	240.00
F. Executive Secretary	55.00	440.00
G. Administrative Vice President	80.00	880.00

H. Director of Publicity	50.00	400.00
I. Director of Social Services	40.00	320.00
J. STARS Coordinator	25.00	200.00
K. Senior Class President	25.00	200.00
L. Freshman Forum Advisor	25.00	200.00
M. Leadership Development Coord.	25.00	200.00
N. Pro-tempore	20.00	160.00
O. Student Trustee	20.00	160.00

202.3 Student Government Association executive salaries shall be paid only to students actually in office. Temporary officials shall receive the salary of the officer whom they replace.

202.4 The SGA officials receiving eleven-month salaries shall be paid for the months beginning with June and through the month of April; on the condition that they maintain office hours during months they are receiving payment. Those receiving eight-month salaries shall be paid for the months beginning with September and through the month of April.

TITLE III
LEGISLATIVE BRANCH

Chapter 300 - Organization of the Senate

300.1 Student Senate Officers

- A. The President of the Student Senate shall be the Vice President of the Student Government Association.
- B. The secretary of the Student Senate, appointed by the Vice President of the Student Government Association and approved by a majority of the Student Senate, shall be notify all Senators of all meetings of the Student Senate.
- C. A President Pro Tempore, elected from the membership of the Student Senate by a majority vote, shall assist the President of the Student Senate in the execution of his/her duties and shall be the temporary presiding officer of the Student Senate in the absence of the President.

300.2 Calling of Student Senate Meetings

The Vice President of the Student Government Association shall have the power to call meetings of the Student Senate. This officer shall call a meeting of the Student Senate if requested to do so by a petition of one-half of the members of the Student Senate holding office at the time the petition is presented. The Student Senate may also call a meeting by a majority vote. The Senate Secretary shall be responsible for notifying Senators of all special meetings.

300.3 Parliamentary Authority

Robert's Rules of Order shall be the parliamentary authority for the conduct of the Student Senate.

Chapter 301 - Coding of Bills of Law and Resolutions

301.1 All Bills of Law are to be labeled by the Secretary of the Student Senate according to their sequence of presentation. The President and Secretary of the Student

Chapter 1003-Process of Proposed Bills

1003.1 A bill or resolution proposed by a member(s) of the SGA must be submitted to the Administrative Vice President.

1003.2 The Administrative Vice President will then submit the proposed legislation to the Code of Laws Committee for review.

1003.3 If the Code of Laws Committee finds fault in the legislation, the author(s) must resubmit a corrected proposal to the President of the Student Senate.

1003.4 After the Code of Laws Committee approves the proposed legislation, the President of the Student Senate will present the proposal in the next Student Senate meeting during NEW BUSINESS. Every Senator in attendance will receive a copy of the legislation.

1003.5 No discussion or voting will occur during the meeting when the legislation is presented for the first time. If it is necessary, yes or no questions may be asked of the author(s), in order to clarify any misunderstandings.

1003.6 In the two weeks following the presentation of the legislation, senators will review it, and may make any suggestions they deem necessary, as well as receive input from other students.

1003.7 At the next meeting after the initial presentation of the legislation, it will be brought up again as UNFINISHED BUSINESS. At this time the proposed legislation will be re-read, discussed, and possibly vote on. If anyone has a suggestion for the legislation, they may propose a verbal "friendly amendment" to the author(s) who either accepts or rejects the suggestion to the legislation. Any accepted amendments become an immediate part of the proposed legislation and do not require resubmission. If senators feel that they are not ready to vote on the issue, it can be tabled until the next meeting.

Chapter 1004 - Correcting Typos and Other Minor Grammatical Errors

1004.1 The Code of Laws Committee will have the authority to change any typos and minor grammatical errors in the SGA Code of Laws provided that the change does not alter the substance and/or meaning of the section being amended.

1004.2 Such changes will only be passed through the committee with the approval of two-thirds of the Code of Laws Committee.

1004.3 The Administrative Vice President shall note all changes made and include them in the annual revisions of the Code of Laws.

Chapter 1005 – Effective Date

1005.1 All bills and resolutions passed by the Student Senate go into effect the following fall semester unless otherwise specified.

1005.2 If otherwise, the effective date of the bill or resolution must be clearly stated in a separate clause in the body of the piece of legislation.

TITLE XI
GENERAL LAWS
Chapter 1100-Class Officers

900.1 It is the University's academic policy that any student shall have the right to reasonably inspect any graded paper in any course in which he or she has been or is currently enrolled.

900.2 Within the context of this act, the following definitions are made:

1. "Paper" shall mean any examination, test, term paper, research paper, review analysis, or other written matter that in any way counts in the instructor's computation for a grade of a student in a course.
2. "Graded paper" shall mean any paper that has been evaluated by the instructor, and on which errors have been noted, together with the material or letter evaluation or grade.
3. "Reasonably inspect" shall mean the right to review, although not necessarily permanently possess, a graded paper. The paper shall be returned to the student in a regularly scheduled class meeting within a reasonable time following the time of "completion of the paper" as defined above. Questions concerning errors and a discussion regarding the paper may take place in the classroom or with the instructor or professor by appointment.

TITLE X BILLS & RESOLUTIONS

Chapter 1000-General Purpose for Writing Resolution

1000.1 A resolution is any form of legislation passed by the Senate that commends, congratulates, changes house rules, or recommends action. Resolutions may be addressed to individuals or groups.

Chapter 1001-Process of Proposed Resolutions

1001.1 A resolution is to be submitted by the author before the Student Senate as a part of NEW BUSINESS. No discussion or voting will occur during the meeting when the resolution is presented for the first time. If it is necessary, yes or no questions may be asked of the author, in order to clarify any misunderstandings.

1001.2 At the next meeting after the initial presentation of the resolution, it will be brought up again during UNFINISHED BUSINESS. Every Senator in attendance will receive a copy of the resolution. At this time the proposed resolution will be re-read, discussed, and possibly voted on. If anyone has a suggestion for the resolution, they may propose a verbal "friendly amendment" to the author who either accepts or rejects the suggestion to their resolution. Any accepted amendments become an immediate part of the proposed resolution and do not require resubmission. If senators fell that they are not ready to vote on the issue, it can be tabled until the next meeting.

Chapter 1002-General Purpose for Writing Bills

1002.1 A bill is a form of legislation first submitted by a member(s) of the SGA in efforts of changing the SGA Constitution. Such changes must be passed by the Student Senate to become effective.

1002.2 A bill must accurately state the present content of the SGA Constitution that wants change followed by the recommended changes written, as the intended content would appear in the SGA Constitution.

Senate shall keep two files of SGA Bills of Law and resolutions, one in numerical order and one by subject matter. All SGA bills of law shall be accompanied by a statement signed by the SGA President and the President of the University of Montevallo indicating their approval of the legislation.

301.2 No standing, ad hoc, or any other subsidiary committee of the Student Senate shall have the authority to send any resolution without two-thirds of the approval of the Student Senate.

301.3 All Bills and Resolutions must be submitted by at least two student senators.

Chapter 302 - Action by the President of the Student Government Association

- A. Upon receipt of a Bill of Law, the President of the Student Government Association shall have ten days to approve or veto.
- B. The President of the SGA shall submit to the Student Senate all vetoed bills with the reasons in writing for such action.
- C. Bills not acted upon by the SGA President within ten days shall be treated as approved.
- D. The Student Senate shall have the power to override a Presidential veto with a vote of two-thirds of its membership.

Chapter 303 - Action by the President of the University of Montevallo

- A. Upon receipt of a Bill of Law, the President of the University of Montevallo shall have fifteen days to approve, veto, give recommended amendments to, or give notice that final action is deterred and reason for this.
- B. The President of the University of Montevallo shall submit with all bills the reasons in writing for such action.
- C. Bills not acted on by the President of the University of Montevallo within fifteen days shall be treated as approved.

Chapter 304 - Faculty - SGA Advisory Committee

304.1 At the request of the President of the University of Montevallo, the SGA President, or the Student Senate with a vote of two-thirds of its members, the SGA Advisory Committee will meet to make recommendations on pieces of legislation. The recommendations will be submitted in writing to the party that makes the request.

304.2 The SGA-Faculty Advisory Committee shall consist of the following members: SGA President, SGA Vice President, Student Trustee, and one faculty representative from each college to be appointed by the deans of their respective schools. The Vice President for Student Affairs and SGA Advisor shall serve as nonvoting members of the committee.

Chapter 305 Student Senate Standing Committees

305.1 Code of Laws Committee

- A. The Code of Laws Committee shall consist of seven members of the Student Senate, three of which will be the Freshman Senators; these members have voting privileges. The SGA Vice President, the Administrative Vice President,

the Parliamentarian, and the Senate Clerk of the SGA shall be nonvoting ex officio members. Also present will be two persons, appointed by the Student Government Association Vice President, from the student body as nonvoting members.

- B. The committee shall have the following duties:
1. To study all recommended changes in Bills of Law made by the President of the University of Montevallo, the President of the Student Government Association, or any member of the Student Senate.
 2. To make recommendations to the Student Senate concerning proposed changes in Bills of Law. These recommendations shall be submitted in writing to the membership of the Student Senate.
 3. To study all Bills of Law to insure consistency with the Constitution.
 4. To assist the Administrative Vice President in publication of The Fledgling.
- C. The Code of Laws committee shall meet at the request of the Vice President or the Administrative Vice President of the SGA or at the discretion of the Chairman, which shall be appointed by the SGA Vice President.
- D. The President of the Student Senate shall appoint a secretary. The secretary's duties shall include keeping a record of minutes, providing a copy of these minutes to the Executive and Senate secretaries, and publishing a committee report for the SGA Annual Report.

305.2 Publicity Committee

- A. The Publicity committee shall consist of six members of the Student Senate; these members have voting privileges. The Vice President of the Student Government Association, the Director of Publicity, and three members of Freshman Forum shall be nonvoting ex officio members. Also present will be two persons, appointed by the Student Government Association Vice President, from the student body as nonvoting members.
- B. The committee shall have the following duties:
1. To assist the Director of Publicity in publicizing all SGA events.
 2. To assist the Executive and Senate Secretaries in their publicizing of minutes.
- C. The Publicity committee shall meet at the request of the President of the Student Senate, the Director of Publicity, or at the discretion of the chair, which shall be appointed by the Director of Publicity.
- D. The President of the Student Senate shall appoint a secretary. The secretary's duties shall include keeping a record of minutes, providing a copy of these minutes to the Executive Secretary and Senate Clerk, and publishing a committee report for the SGA Annual Report.

305.3 Organizations Evaluation Committee

- A. The Organizations Evaluation Committee shall consist of six members of the Student Senate; these members have voting privilege. The Vice President of the Student Government Association and three members of the Freshman

H. Winners will be announced on the Friday night of College Night.

Chapter 607 – Constitutional Amendments

607.1 Referenda for constitutional amendments shall be called by the President of the SGA no sooner than 14 days or later than 28 days following the approval of the President of the University.

TITLE VII FINANCE LAW

Chapter 700 - Student Activities Fee Allocation Process

The annual allocation of the Student Activities fee shall be conducted during the Spring Semester for the following fiscal year. The fiscal year for the fee shall be October 1 - September 30.

Chapter 701 - Presentation of Activity Request

Each student organization, which has been officially recognized by the Student Activities Office, that seeks funding from the Budget and Finance Committee shall be required to make both a written and an oral presentation to the Budget and Finance Committee of the Student Senate. If both presentations are not made, the organization's request will be denied.

Chapter 702 - Senate Procedure

702.1 The Budget and Finance Committee of the Student Senate will recommend any monetary allocation of the Student Activities fee by presenting individual Bills for individual allocations to the Code of Laws Committee. The Code of Laws Committee will either send the Bill back to the Budget and Finance Committee for modification or send the Bill to the full Student Senate for vote.

702.2 The Student Senate shall make a recommendation for the allocation of the SGA fee to the President of the University of Montevallo for approval.

TITLE VIII HOUSE GOVERNMENT

Chapter 700 - Residence Hall Association

800.1 Each residence hall at the University of Montevallo shall operate under the Residence Hall Association, its officers, constitution, and by-laws.

800.2 Elections of all Residence Hall Association officers shall be at the discretion of the Residence Hall Association and the Director of Housing and Residence Life.

TITLE IX ACADEMIC AND SOCIAL AFFAIRS LAW

become a part of the involved parties' permanent record, unless the Justice Council finds the party guilty of violating the Student Conduct Code.

604.8 Only in the case of extreme and unusual situations may the Justice Council order a new election, either in full or in part. New elections will take place with the schedule for elections as outlined in Section 602.5

Chapter 605 – Resignation

605.1 All elected Student Government Association Officers shall submit a written resignation to the SGA President that shall be read aloud by the Senate Clerk to the full Senate at the next meeting thereof.

605.2 All appointed Executive Cabinet members shall submit a written resignation to the Student Government Association president that shall be read aloud to all Executive Cabinet Members at the next meeting thereof. The president may also forward the resignation to the Senate Clerk to be read aloud at the next Senate meeting.

Chapter 606 – Mr. and Ms. University of Montevallo

606.1 Mr. and Ms. University of Montevallo guidelines for nominations and elections are as follows:

- A. Nominees for Mr. and Ms. University of Montevallo must have senior hours at the time of receiving applications and have attended the University of Montevallo for the two previous semesters.
- B. A student may not be on social or academic probation.
- C. All applications must include the nominee's name; student ID number; class standing; contributions to the University such as, organization membership, offices held, honors, and awards received; ten classmate signatures; and the nominee's legal signature.
- D. The application and primary election periods shall be held in the fall semester and one month prior to the date set for Elite Night. From the primary election, the top three male and female applicants will be chosen. The final election will be held, in the spring semester, at least twenty days prior to College Night. The Administrative Vice President, with the approval of the SGA Vice President, shall set the dates.
- E. In primary elections, all enrolled students will be eligible to vote three male and three female candidates. In the final election, all enrolled students will be eligible to vote for one male and one female candidate.
- F. The SGA will provide an Election Guide that will be available to all students. The Primary Election Guide will contain all of the candidates' contributions and will be available five class days prior to the primary election. The Final Election Guide will contain only the final male and female candidates' contributions, and their pictures, and will be available five class days prior to the final election.
- G. There will be no formal campaigning, as defined in Chapter 603, allowed.

Forum shall be nonvoting ex officio members. Also present will be two persons, appointed by the Student Government Association Vice President, from the student body as nonvoting members.

- B. The Organization Evaluation Committee shall review the constitutions of all Charter Organizations at least once every three years to make sure that all said organizations are operating to their established procedures. After reviewing these organizations, the Organizations Evaluation Committee shall report their results to the Student Organizations Advisory Committee.
- C. The Organizations Evaluations committee shall serve as a first step in registering organized student groups at the University.
- D. The Organizations Evaluations committee shall maintain a database of all known campus organizations and their contact information. This information shall be updated every year and shall be made available to the student body.
- E. The Organizations Evaluations committee shall meet at the request of the President of the Student Senate or at the discretion of the Chairman, which shall be appointed by the President of the Student Senate.
- F. The President of the Student Senate shall appoint a secretary. The secretary's duties shall include keeping a record of minutes, providing a copy of these minutes to the Executive and Senate secretaries, and publishing a committee report for the SGA Annual Report.

305.4 Budget and Finance Committee

- A. The Assistant Treasurer shall be a Senator and automatically assumes the position of Chairperson of the Budget and Finance Committee. The committee shall consist of seven members of the Student Senate. The Treasurer and the Vice President of the SGA and three members of Freshman Forum shall be non-voting ex officio members. Also present will be two persons, appointed by the Student Government Association Vice President, from the student body as nonvoting members.
- B. The Budget and Finance Committee should make preliminary written recommendations to the Student Government Association for the allocation of the Student Activity fee. This recommendation shall be made within two weeks after the final request for a portion of the Student Activity fee is heard.
- C. The Budget and Finance committee will work with the Treasurer of the Student Government Association to maintain a surveillance of Student Activity fee funds and to assist the Treasurer in the performance of duties.
- D. Each member of the Budget and Finance Committee shall become thoroughly familiar with University and Student Government Association financial policies and procedures.
- E. The Budget and Finance committee shall meet at the request of the Treasurer, the President of the Student Senate, or at the discretion of the Chairman, which shall be appointed by the President of the Student Senate.
- F. The President of the Student Senate shall appoint a secretary. The secretary's duties shall include keeping a record of minutes, providing a copy of these minutes to the Executive and Senate secretaries, and publishing a committee report for the SGA Annual Report.

305.5 STARS Committee

- A. The STARS Committee shall consist of four members of the Student Senate; these members shall have voting privilege. The Vice President of the SGA and the STARS Coordinator of the SGA and three members of Freshman Forum shall be nonvoting ex officio members. Also present will be two persons, appointed by the SGA Vice President, from the student body as nonvoting members.
- B. The STARS Committee shall assist the STARS Coordinator in all activities, including but not limited to the following:
 - 1. Informing the campus community and its surrounding areas about the importance of higher education.
 - 2. Planning and promoting the Higher Education Rally.
 - 3. Recruiting members for the Higher Education Partnership.
- C. The STARS committee shall meet at the request of the President of the Student Senate, the STARS Coordinator, or at the discretion of the Chairman, which shall be appointed by the President of the Student Senate.
- D. The President of the Student Senate shall appoint a secretary. The secretary's duties shall include keeping a record of minutes, providing a copy of these minutes to the Executive and Senate secretaries, and publishing a committee report for the SGA Annual Report.

305.6 Student Interest Committee

- A. The Student Interest Committee shall consist of three members of the Student Senate; these members of voting privileges. The Vice President of the Student Government Association and up to two members of the Freshman Forum shall be nonvoting ex-officio members. Also present will be an additional person, appointed by the Student Government Association Vice President, from the student body as a nonvoting member. The presence of two voting members shall constitute a quorum.
- B. The committee shall gauge public opinion of the students through the use of surveys and forums, based on the discretion of the committee.
- C. This committee will meet at the discretion of the chairman.

Chapter 306 – Senate Rules of Procedure

306.1 An official list of all bills and resolutions reported out of the Code of Laws Committee, in consecutive order, shall be made available to all Executive Cabinet and Student Senate members before the opening of each regular and special called Student Senate meeting.

306.2 An official list of all vacancy nominations or other items of business submitted by the SGA President to the shall be made available to Executive Cabinet and Student Senate members before the opening of each regular and special called Student Senate meeting.

306.3 The Student Senate shall observe the following rules in conducting its business:

- A. Call to Order
- B. Invocation
- C. Roll Call

accordance with the University posting policy. No flyers shall be placed on the exterior walls or outdoor University or State property.

- C. Handbills and doorknockers shall not exceed 8-1/2" x 14". A handbill can only be distributed by hand. Door knockers may be placed on residence hall room doors only, and only if the Administrative Vice President has received special permission from Housing and Residence Life for the candidates to do so.
- D. Nametags shall not exceed 3" x 5".
- E. Candidates shall not purchase or distribute any materials not outlined.

603.4 Online campaigning will be allowed but shall also be subject to all requirements for other methods of formal campaigning. The SGA website may not be used for any method of campaigning other than the Election Guide.

603.5 All campaign expenditures must be documented and available on request of any election official. Total expenditures shall be limited to \$200 for President, Vice President, Treasurer, Senior Class President, and University Program Council Director. All other elected positions shall be limited to \$50.

Chapter 604 – Contestation of Elections

604.1 A week shall be given for contesting elections as outlined in Chapter 602.

604.2 Any person may contest the results of an election by submitting to the SGA President, the Administrative Vice President, and the SGA Advisor a written statement requesting an investigation and specifying the alleged irregularities. The written statement must be submitted no later than the Tuesday following scheduled election.

604.3 Reasons for contestation shall include, but not be limited to, the following:

- A. Violation of election procedures and regulations
- B. Violation of the Student Government Association Constitution and Code of Laws
- C. Violation of the Student Conduct Code
- D. Violation of any local, state, and federal law
- E. Conduction of seriously unethical campaign practices

604.4 The SGA President, Administrative Vice President, and SGA Advisor shall investigate and hear all election contestations. If sufficient cause exists, a candidate may be penalized or disqualified. If insufficient evidence is presented, the election results shall stand.

604.5 Upon notification of the decision reached by the SGA President, Administrative Vice President, and SGA Advisor, any person may appeal the decision to the Justice Council. The appeal must be submitted in writing to the Vice President for Student Affairs with one day of the decision being rendered.

604.6 The Justice Council shall investigate and hear the case. The use of evidence and witnesses shall be allowed in the same manner as other Justice Council proceedings. If the Justice Council finds that sufficient cause exists, a candidate may be penalized or disqualified. If insufficient evidence is presented, the election shall stand.

604.7 All records of contested elections shall be kept on file in the offices of both the SGA Advisor and the Vice President of Student Affairs. Contestation records shall not

- 602.1 The SGA President and Administrative Vice President will conduct at least two mandatory campaign meetings the week prior to the scheduled Spring Break.
- A. All candidates are required to attend at least one of the mandatory meetings.
 - B. The purpose of these meetings will be to inform candidates of all campaign guidelines and of the timetable of elections, debates, and formal campaigning.
 - C. If candidates do not attend a campaign meeting, they will not be allowed to participate in the election, unless they have extenuating circumstances and have been granted special permission by the SGA Advisor, the SGA President, and the Administrative Vice President to miss the meetings.
- 602.2 Prior to any regular election, an election guide should be posted in the Student Life office and Carmichael Library, on the SGA website, along with any other prominent location on campus. This should be done no later than seven days prior to the election.
- 602.3 Formal Campaigning shall begin on the Wednesday following the scheduled Spring Break.
- 602.4 SGA Elections will take place the second week after the scheduled Spring Break. No restrictions other than those outlined in Chapter 603 will be placed on campaigning during this week. No distinctions will be made that prohibit campaigning during the week of the scheduled Elections.
- 602.5 One week after the scheduled SGA Election shall be given for the contestation of elections as outlined in Chapter 604. If a new election is deemed necessary through the aforementioned contestation procedures, that election will take place the week immediately following the week allotted for contestation.
- 602.6 Installation of the elected SGA officials shall take place the week prior to final exams. Appointed officers shall take office upon the approval of the Student Senate.

Chapter 603 – Formal Campaigning

- 603.1 The SGA President, Administrative Vice President, and SGA Advisor shall oversee formal campaigning for all elections. If the Administrative Vice President is campaigning, the SGA President and the SGA Advisor shall temporarily select a person to fulfill this obligation.
- 603.2 Formal campaigning shall be defined as:
- A. The appearance or presentation of a candidate or a candidate's platform for the purpose of soliciting votes.
 - B. The display of proper campaign material as defined in Section 603.3.
 - C. Any campaigning organized or approved by the SGA President, Administrative Vice President, and SGA Advisor (including but not limited to newsletters or debates).
- 603.3 Campaign material shall be defined as flyers, one outdoor billboard, one indoor paper billboard, handbills, sidewalk chalk, nametags, and doorknockers.
- A. Billboards shall not exceed 8' x 4'. The outdoor billboard must be placed in front of the University of Montevallo Bookstore. The indoor billboard must be placed in Anna Irvin Dining Hall, only after receiving permission.
 - B. Flyers shall not exceed 17" x 22". No banners will be permitted. Flyers shall only be placed on the inside of University of Montevallo buildings in

- D. Investiture of New Executive Cabinet and Senate Members (if necessary).
- E. Approval of Minutes
- F. Executive Cabinet Reports
- G. Senate Reports
- H. University Committee Reports
- I. Senate Committee Reports
- J. Old Business
- K. New Business
- L. Announcements
- M. Adjournment

306.4 Meetings of the Student Senate shall be opened by the President of the Student Senate or the President Pro-Tempore, in the absence of the President. No motion may be entertained by the President until the session has been opened.

306.5 After the opening of the meeting and the establishment of a quorum, the Senate President shall read to the members any messages received for the Senate.

306.6 The Senate shall follow Robert's Rules of Order, as long as those rules do not conflict with the Student Government Association Constitution, or any other law stated in the Student Government Association Code of Laws.

306.7 The Senate Clerk shall present all bills and resolutions passed by the Student Senate to the President of the Student Senate and the SGA President within two days of passage.

306.8 Any member may request a roll call vote. The Senate Clerk shall record each senator's vote.

TITLE IV JUDICIAL BRANCH LAWS

400.1 All judicial power shall be vested in the Justice Council and those minor courts and officials that may be determined in conjunction with the Vice President for Student Affairs.

Chapter 401 -Composition

401.1 The Justice Council will elect one of its members to serve as Chairperson and one as Associate Chairperson for one (1) year term. The Chairperson shall serve on a rotation basis for three years.

401.2 Those seeking the office of Prosecutor or Defender will apply to the SGA President who, in consultation with the Justice Council and the Vice President for Students Affairs, will make recommendations to the Senate. Each position will be held for one semester and then rotated.

Chapter 402 - General Matters

402.1 No member of the Justice Council may sit on any case in which he/she has become pre-involved nor may they vote on such cases. This member may testify as to any pertinent matter if called to do so.

402.2 In cases in which the Council has rendered an interpretation of the SGA Constitution or an SGA law, such interpretation will be posted on the SGA Bulletin Board within one week and copies of the decision will be sent to the President or Vice President of the SGA and the Vice President for Student Affairs.

402.3 A "major University rule" is one in which the penalty for the offense could involve probation, suspension, or expulsion. A "minor University rule" is any other rule.

Chapter 403 - Procedure

403.1 The Justice Council "Rules of Procedure" shall state the methods of bringing and defending cases, the appeals of procedures, the time limitations, and the conduct of the Council, providing for keeping uniformity in records in the court, and other such matters. The Vice President for Student Affairs and President of the SGA must be notified in writing of any changes in Justice Council "Rules of Procedure."

Chapter 404 - Court Management

404.1 There shall be an office Court Manager. The President of the SGA shall appoint, with the approval of the Senate, the Justice Council and Vice President for Student Affairs, a student to fill the office.

404.2 The Court Manager shall provide for uniform numbering of cases among the Council and lower courts and provide for a uniform system of filing cases and appeals, as the Council shall direct. The Manager shall further follow all procedures related to due process, complaints, notification of charges, records, right to counsel, appearance, verdicts, and decisions.

Chapter 405 – Method of Requesting a Hearing

405.1 Cases may be brought to the Justice Council by the Director of Housing for matters that occur in University owned residence halls; by the Director of Student Activities for matters that occur within the University community and are not related to residence life; by the Chief of University Police in matters that have been investigated by the University Police Force.

TITLE V STUDENT QUALIFICATIONS LAW

Chapter 500 – Executive Cabinet

To serve as an appointed member of the Executive Cabinet, a student must have a 2.25 cumulative GPA to qualify, and must maintain this GPA throughout the tenure of office. A student must be enrolled for at least one semester prior to cabinet position selection.

Chapter 501 – Student Representatives on University Committees

For a student to serve on a University Committee, a student must have a 2.25 cumulative GPA to qualify and must maintain a 2.25 cumulative GPA during tenure. A student must also have been enrolled for at least one semester prior to serving on a committee.

TITLE VI ELECTION LAWS

Chapter 600 – Election Officials

600.1 It shall be the duty of the SGA President, Administrative Vice President, and SGA Advisor to ensure that all elections are carried out in accordance with the Student Government's Election Laws.

Chapter 601 – Qualifications

601.1 Only one Senator – who shall serve as President Pro Tempore – may hold more than one SGA office during one academic year. If a student is elected to serve on the Legislative Branch of the SGA and later appointed to serve in the Executive Branch, said student must resign his or her Senate position and the SGA Vice President shall immediately find a qualified candidate to fill the vacancy.

601.2 General qualifications for all SGA Senate positions shall be as follows:

- A. A student must have a cumulative GPA of at least 2.25 at the University of Montevallo or a 2.9 for the previous semester.
- B. A student must file an application form.
- C. A student may not be on social or academic probation.
- D. A student may run for only one office.

601.3 SGA elective offices and their qualifications are as follows:

- A. The President, Vice President, and Treasurer of the SGA must have attended the University of Montevallo the semester prior to the semester of the election. They must have at least a 2.4 cumulative GPA at the University of Montevallo or a 3.0 for the previous semester and must maintain this 2.4 cumulative GPA through the tenure of office.
- B. The Senior Class President must be of senior status by the beginning of the academic year of service in the position. He/she must have attended the University of Montevallo the semester prior to the semester of the election, must have at least a 2.4 cumulative GPA at the University of Montevallo or a 3.0 GPA for the previous semester, and must maintain a 2.4 throughout the tenure of office.
- C. The University Programming Council Coordinator must be an incoming sophomore, junior, or senior, and have attended the University of Montevallo one prior to the semester of semester at the time of election, and have at least a 2.25 cumulative GPA or a 3.00 for the previous semester.

601.4 The dates of qualification periods shall be determined by the unanimous agreement of the SGA President, Administrative Vice President and SGA Advisor.

601.5 A candidate, in order to qualify for an SGA office, must complete an SGA application form and return the form, along with the form's required information, to the designated location by the set deadline.

601.6 Qualification dates for all other elections shall be set by the unanimous agreement of the SGA President, Administrative Vice President, and SGA Advisor.

Chapter 602 – Schedule of Elections