

**Executive Committee Meeting**  
**September 4, 2009**  
**2:30 p.m.**  
**Minutes**

Members present: Sally Bell, Claire Edwards, Amanda Fox, Kristen Gilbert, Joseph Landers, Ray Ozley, Meg Pepper, Cynthia Shackelford, Hollie Cost-Director, and Tammy Plier-Scholars in Action Secretary.

**Agenda Item 1 – Welcome, Attendance, and Introduction**

Dr. Cost welcomed everyone to the meeting. She also introduced the new members.

**Agenda Item 2 – Approval of April Minutes**

The April Minutes were approved as submitted.

**Agenda Item 3 – Future Falcon Events**

**Montevallo Middle School**

Dr. Cost stated last year we held Future Falcon Days for the Montevallo Elementary, Middle and High. She stated this year there will only be one Future Falcon Day held for Montevallo Middle on October 29 on Campus. She stated our plan is to target middle school before they move to high school. She stated that we are in the process of recruiting falcon guides for this event. She asked for the committee members' help in finding at least 3 to 5 guides each to apply by September 15. Applications can be found online or they can contact Ms. Wanda Gothard at 665-6341 or visit her in Wills 201 to obtain an application. Dr. Cost stated that previous Future Falcon guides were mailed the information and can help again this year. She stated they will not have to obtain letters of recommendation since they volunteered last year and we already have them on file. Dr. Cost said the future falcon guides will also complete mentoring during the mornings that fit their schedule one day a week at Montevallo Middle. Dr. Cost asked committee members if they thought posters should be used again this year. Ms Shackelford stated she thought they should be. She will work on the posters and have them printed and will let Ms. Gothard know the areas to place them. It will be about 30 posters. The event this year will begin by either or all, the President, VPAA, and Dean speaking to the students. The event will include various classroom presentations as well as more hands-on activities.

Dr. Cost stated that t-shirts will be ordered for the new future falcon guides and the middle school students. The previous future falcon guides will have their shirts from last year. She stated this will help with the cost since budgets are so tight right now.

**Montevallo High School**

Dr. Cost stated that Montevallo High School has a new principal, Mr. Derek Dearman. She stated that she plans to contact Alumni to help tutor students who have been identified by the teachers and counselor that need help. She said this will be geared for the freshman forum classes.

**Montevallo Elementary School**

Dr. Cost stated that she is planning to seek international students to work with the elementary students in February for a Multicultural event. This event will take place sometime in February. Date TBA.

**Agenda Item 4 – Athletic Tutoring Program**

Dr. Cost stated that she has been talking with Mr. Jim Herlihy, UM Athletic Director. Mr. Herlihy created a math booklet that can be linked to the Alabama Course of Study to use in helping students. The

athletes can work with the students, and then the athletes can give out free tickets to games. Plans are to target 5<sup>th</sup> graders.

#### **Agenda Item 5 – Class tutoring**

Dr. Cost stated that she has been talking with Michael Jones who has a passion for mentoring students. She stated that Mr. Jones is from this area and sees a great need in helping our youth. She stated that he would like to train our future falcon guides to help tutor at Montevallo Middle. He also wants to work with the counselor and build a strong link. Plans are to have two mentors per 7 to 8 students and reaching out to all 8<sup>th</sup> graders.

#### **Agenda Item 6 - Roundtable**

Dr. Cost stated the roundtable summit has been scheduled for January 21, 2010. This event will be held in the Anna Irvin Dining Hall and all faculty/staff from UM and Montevallo High, Middle, and Elementary will be invited. At this summit, upcoming summer events will be discussed. Dr. Cost stated that she will also be presenting grant possibilities at the roundtable.

#### **Agenda Item 6 – Camp Report**

Dr. Cost shared information from the Earth and Sky Camp that occurred this summer. She stated that it was a success and the kids are featured on the cover of Montevallo Today! She stated that Dr. Spencer worked with the students in making a “Dirt Shirt”. A more formal report of the camp will be posted on the website soon.

#### **Agenda Item 7 – Website Review**

Dr. Cost shared the Montevallo Connection Website. She stated that Ms. Wanda Gothard will be the Website Master from this point forward. She said she would like to see more pictures of our events on the website. Ms. Gothard will work on getting more pictures and making the website more visually appealing. Dr. Cost stated for committee members to look over the connections page and if anything else needs to be listed, to please send that information to Ms. Gothard so she add it to the website.

Dr. Cost stated one new connection between UM and the high, middle, elementary schools is that the Shelby County Board of Education approved for children of UM’s faculty/staff to attend Montevallo schools out of district with a waiver of the \$500.00 fee.

#### **Agenda Item 8 – Subcommittees**

Dr. Cost suggested that we form subcommittees for each event. Volunteers included:

- Montevallo High School Mentoring Program with the Alumni and Michael Jones:  
Eva Frost and Joe Walsh
- Montevallo Middle School Future Falcon Day – October 29 and tutoring sessions:  
Jody Landers
- Montevallo Elementary School Multicultural event in February:  
Claire Edwards, Sally Bell, and Ray Ozley.
- Service and Extension:  
Amanda Fox and Kristen Gilbert
- Publicity:  
Cynthia Shackelford and Meg Peppers
- Summer Programming:  
Ray Ozley

Suggestions to help promote what the Montevallo Connection is all about included:

- Ms. Shackelford suggested writing a letter to the editor of Shelby County newspaper highlighting the positive things Montevallo Connection is doing.
- It was suggested that a flyer be included in the new faculty's packet explaining Montevallo Connection as well as sending out an email.

**Agenda Item 9 – Other business**

Dr. Cost stated that she now has an additional role of Director of Falcon Scholars in Action. She stated she has 21 UM students who work in the Juvenile Detention Center, Family Connection, and other areas in the community by tutoring, mentoring, etc. to children and teens in our surrounding community. Dr. Cost introduced Ms. Tammy Plier as the new secretary for Falcon Scholars in Action.

Dr. Cost stated that they have set up a Service Fair Day on September 24 from 10:00 – 2:00 in the Anna Irvin Hall. She asked the committee for any input of agencies that might need help could attend this fair.

**Agenda Item 10 – Announcements**

Upcoming General Meetings include: October 21<sup>st</sup> and March 10<sup>th</sup> from 4:00-5:30 in Wills 200.

Upcoming executive committee meetings include: October 4, November 6, December 4, January 8, February 5, March 5, April 2, and May 7 in Bloch 201.

Upcoming roundtable has been scheduled for January 21 in the Anna Irvin from 3:30-6:00.

The meeting adjourned at 4:15.

***Respectfully submitted by Ms. Wanda Gothard.***