



Executive Committee Meeting
January 8, 2009
Minutes

- Present: Hollie Cost, Cynthia Shackelford, Jenifer Moore, Kristin Gilbert, Eva Frost, Stacia Love, Michelle Duran-McClure, Glee Whitsett, Sally Bell, Jodi Landers, Cameron Strouss
- Approval of minutes from November and December was delayed until the February meeting
 - Cynthia Shackelford's office completed the Future Falcon Guide recruitment poster. This was presented to the group for feedback. All agreed that the poster was of high quality. Cameron Strouss provided feedback from a student's perspective indicating that the "how to apply" section should be more prominently displayed along with a additional textual comments.
- A discussion of the Roundtable Summit -January 27th, 3:30-5:30, Anna Irvin Dining Hall included discussion of the following:
 - Objectives
 - Introduce School faculty to UM faculty formally
 - Planning Future Falcon activities
 - Discuss possible summer camp/institute ideas
 - Summit Agenda was approved to include the following sequence of events
 - Music led by Joe Ardivino to be played while guests are registering and getting their food, it was recommended that at this time guests gather at their assigned tables and get to know each other.
 - A brief welcome by a selected VIP, followed by awarding individuals at each school and at the university who have made significant connection efforts
 - A brief review of upcoming Future Falcon day events
 - A general description of the guidelines for roundtable discussions. awards, roundtable, concluding comments and music
 - Concluding comments
 - Subject areas and facilitators for roundtables were approved.
 - Facilitator duties were assigned and discussed which include:
 - Introductions if they were not made at the beginning of the event
 - Discuss/identify current summer programming opportunities for local students
 - Discuss/develop programs for areas of need using information provided from other schools as a springboard
 - Complete information sheet provided to each table
 - Cynthia Shackelford, Eva Frost and Stacia Love agreed to provide Hollie Cost with assistance preparing Anna Irvin on the day of the event
 - The executive committee agreed as a unified body that the roundtable summit would replace the annual May retreat, citing that it was more inclusive and focused than the retreat and that the time was more accommodating to the school teachers' schedules.
- Future Falcon days were discussed and the dates were reviewed to include: MES April 15, MMS April 20, MHS April 30
 - Schedule of events was presented and agreed upon which includes:



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- Welcome (15 minutes)
- Whole group music event (30 minutes)
- Small group tour/scavenger hunt (30 minutes)
- Snack/restroom break (15 minutes)
- Small group activities in 30 minute breakout sessions (1 hr. 30 minutes)
- Whole group athletic activity (30 minutes)
- Lunch – discussion followed regarding possibility of sack lunch at the SAC. Wanda Gothard provided information following meeting that pizza buffet in cafeteria was more cost effective
- T-shirts-Stacia Love presented details of lowest price for t-shirts. Mike Nevett made the lowest bid of \$5 per shirt for 2 colors on a white shirt. Cynthia Shackelford indicated that the purple on the shirt could be used as the black line and that 2-color would not be a problem. A discussion followed regarding a way to use the t-shirts to easily discriminate Falcon guides from future falcon students. Possibilities include using different color t-shirts at 50 cents extra per shirt, using a smaller logo on the chest or having guides wear polo style shirts. Another recommendation was to have the guides wear their ID's as badges. It was noted that a different color would provide the highest visibility. Hollie Cost delegated this decision to Stacia Love and anyone else who would like to provide input. Hollie also indicated that she had t-shirt size forms that could be distributed to all schools when they are needed.
- Hollie Cost discussed the need to begin recruiting falcon guides as soon as possible. Cynthia Shackelford agreed to print the poster and distribute them the first week of classes and to broadcast the announcement.
- School contacts and / UM coordinators were reviewed:
 - MES- McClain, Martin, Burden, (Kristin Gilbert)
 - MMS- Nason, Su Beard, (Eva Frost)
 - MHS- Simmons, Cathy Barber (Michelle Duran-McClure)
- Hollie Cost indicated that she attended the MHS faculty meeting on January 5th to provide personal invitations to teachers to the roundtable summit and invited others to accompany her to invite teachers from the MMS and MES.
- The following announcements were made
 - Hollie Cost informed the group that the Montevallo Connection name is being considered for use in a more comprehensive context to include other University outreach efforts such as the upcoming Shelby County Scholars in Action program. She indicated that Alex Dudchock, the Shelby County manager requested that “university” be added somewhere in the title. Kristin Gilbert expressed her concerns that using “Montevallo Connection” to refer to any efforts other than the interactions between the university and the schools could de-emphasize the importance the university is placing on those connections and possibly detract from that mission. She recommended that “Montevallo Connection” be reserved solely for university/local school efforts. The executive committee agreed as a unified body that the title “Montevallo Connection” be reserved solely for the interactions between the university and the local schools.
 - Hollie Cost informed the committee that the Montevallo Connection executive committee is being considered for approval as formal standing committee by Faculty Senate
 - Upcoming Meetings/Events were presented



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- Roundtable Summit January 27, 3:30-5:30, Anna Irvin Dining Hall
- Spring MC Exec meetings February 13, March 13, April 10 3:30, Wills 200
- General Meeting March 5, 4:30 Wills Master Classroom
- ASO student visits April 28th and 29th